

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
FEBRUARY 1, 2016

Mayor Hileman called to order the regular City of Romney Council Meeting February 1, 2016, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: absent
City Clerk & Treasurer Colebank: present	Councilman Hott: present
City Chief Lambert: present	Councilwoman Roberts: present
Municipal Attorney Moreland: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of January 4, 2016, by Councilman Smith, second by Councilman Cannon. Motion carried.
- **Comments from Guests:** **Charles C. Hall** addressed Council concerning the sale of plots at Indian Mound Cemetery to Royce Saville. He requests that Council resend the vote of the January 4, 2016, meeting and begin the steps to preserve this historic site. **Ken Caldwell** spoke for the CVB as to the importance of heritage tourism in Hampshire County—both the economic and historic value. **Royce Saville** replied that the sale is appropriate and stated the importance the preservation of the cemetery is to him.

Motion by Councilman Allen, second by Councilman Cannon, to resend the vote of January 4, 2016, (to sell two plots by Quit Claim Deed to Royce Saville in return for \$1000.00). Roll call vote:

Mr. Cannon	Yes	Mr. Hott	Yes
Mr. Allen	Yes	Ms. Roberts	No
Mr. Smith	Yes		

Motion carried. The Mayor stated the plots will now remain in the possession of the City and he suggested that we do more research into how they will be handled.

- **Communications:** (Copy of all communications available for review in the Business Office)
 - New Council Appointments for 2016
 - Rileighs Outdoor Décor – Street Christmas Lights
- **Committee Reports:**
 - Ordinance: Cannon/Moreland – No Report
 - Sanitation: Smith – No Report
 - Streets: Duncan – No Report
 - Water: Allen – No Report
 - Finance: Roberts – No Report
 - Buildings: Hott – No Report
 - Attorney Moreland: No Report
 - Parks and Recreation: Dennis Morris – No Report
 - Romney Tree Board: Lynn DeVault, RTB President, reported that she and the Mayor had submitted an application to become a “tree city usa” and should have a reply soon.
 - Animal Control Board: D. Marsh, Coordinator – No Report
 - Police Department: Chief Lambert reported on January police activity. Councilman Cannon reported that Blair Haines had spoken to him regarding the motorists ignoring the stop sign near his house. See letter attached –ATT #1.

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Romney Police Board: Mayor Hileman, Coordinator, reported that residents are responsible for clearing sidewalks of snow within 8 hours of when the snow stops. Chief Lambert spoke to some residents on the Safe Route to School walkway and the snow has been removed. Three parking meters were lost in the snow storm. Mayor Hileman asked to be alerted to any potholes that need to be repaired.

Interconnector Report: D. Marsh – Not yet received.

- **Building Permits:** None for January.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Cannon to approve payment of bills based on availability of funds with second by Councilwoman Roberts. Motion Carried.
- **Overtime Report:** Reviewed and discussed. Overtime to be expected with 2 holidays and snow storm.
- **Old Business:**
 - None
- **New Business:**
 - (a) **Resolution:** Authorization to approve Change Order #10 for the City of Romney Waste Water Treatment Plant - \$47,439.00. Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.
 - (b) **Resolution:** Authorization to extend the cell tower contract term for an additional 30 years with American Tower LLC. A single one-time bonus payment of \$20,000.00 will be paid to the City of Romney per this agreement. Motion by Councilman Hott, second by Councilman Smith that the Romney City Council approves this resolution and authorizes action as stated in subject pending review by legal counsel and the City Administrator in reconciliation to the stop light-Daskal water tank project. Motion carried.
 - (c) **Resolution:** Authorization approve the 2015-2016 General Fund Budget revision #2 provided to the State Auditor. Motion by Councilwoman Roberts, second by Councilman Allen. Motion carried.
 - (d) **Resolution:** Authorization to the “in-house” 2015-2016 General Fund Budget revision #2. Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.
 - (e) **Resolution:** Authorization to approve the purchase of 13 new Christmas decorations from Rileighs Outdoor Décor at a cost of \$5392.00. Motion by Councilman Hott, second by Councilman Cannon. Motion carried.
 - (f) **Resolution:** Authorization to approve the following pay requisitions as related to phase II WWTP.

IJDC Loan 2012S-1349 - \$50,262.59

Motion by Councilman Hott, second by Councilwoman Roberts. Motion carried.

Mayor and City Administrator Comments:

(a) Mayor's Report:

- The Dedication Ceremony for the newly constructed waste water plant is scheduled for Friday, April 22, 2016, at 10:30 a.m. (Earth Day). The Mayor read a letter from former Governor Wise complimenting Romney for this significant project undertaking and completion.

(b) Administrator's Report:

- a. WWTP Project Update – nearing full completion
- b. Public Works and Water Update
 - i. Repaired 3 water leaks this month
 - ii. Contracted with Shawn Roeder and P. J. Clem to remove snow on Main Street, High Street and North Marsham Street after the heavy snowfall. City of Romney equipment had multiple breakdowns.
 - iii. Use of the newly leased bobcat to remove snow – payment of only \$631 per month.
 - iv. Finance committee meeting scheduled for February 11, 2016 (6:00 p.m. City Hall) to determine the budget for 2016-201 fiscal year.
 - v. Street committee meeting scheduled for March 15, 2016, (6:00 p.m. City Hall).

Lisa Hileman, wife of the Mayor, reported that she has now attended 80 City Council meetings.

Request for executive session: Motion by Councilman Cannon, second by Councilman Hott for executive session for personnel and legal issues. Motion carried.

No business was conducted during executive session.

Request to Adjourn: Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.

Mayor, Daniel O. Hileman

Recorder, Beverly C. Keadle