

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
AUGUST 3, 2015

Mayor Hileman called to order the regular City of Romney Council Meeting August 3, 2015, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Pastor Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: absent
City Clerk & Treasurer Colebank: present	Councilman Hott: present
City Chief Lambert: present	Councilman Rinker: present
Municipal Attorney Moreland: present	Councilwoman Roberts: present

Mayor Hileman declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of July 6, 2015, by Councilman Hott, second by Councilman Cannon. Motion carried.
2. **Comments from Guests:** Dot Calvert, representing the BPO of Romney addressed the parking meter situation in Romney. The BPO requests the meters be re-calibrated to the rate of 25 cents per hour rather than for one half hour; and, that the meter attendant position be eliminated and the City Police resume collecting meter money and issuing tickets as done in the past. Carter Wagner stated that downtown Romney is in a state of disrepair; we have ignored the On Trac recommendation to put parking back on Main Street. Patty Anderson said that downtown Romney needs revitalization. Claudia Razook said that people need to be encouraged to come to downtown Romney to visit and to start businesses. Mayor Hileman will organize a working group to address these issues and will notify Dot Calvert of first meeting. Eileen Johnson mentioned that BPO, On Trac and other groups could possibly pay for the expense of renting the re-calibration machine.
3. **Communications:** (Copy of all communications available for review in the Business Office)
 - a. WV Culture and History Grant Award – Romney History Festival
 - b. Romney Public Housing Authority – Late Penalties
 - c. Additional Funding for sidewalks (SRTS and TAP Grants)
 - d. DHHR Employer Incentive Program
 - e. USDA – Stoplight and Daskal Hill Water Tank Project Request for Obligation of Funds (See Resolutions)
 - f. Rural Business Development Grant – Request for Obligation of Funds (See
4. **Committee Reports:**

Ordinance: Cannon/Moreland – Mr. Cannon reported that sidewalk ordinance recommendations will be in next month's packet.

Sanitation: Rinker – No Report

Streets: Roberts – Ms. Roberts questioned if potholes could be filled with blacktop to avoid accidents.

Water: Allen – No Report

Finance: Duncan – No Report

Buildings: Hott – Mr. Hott reported that the Wirgman Avenue property owner had been sent a notice to appear and that another letter needs to be sent. Also, a letter needs to be sent to the WV Schools for the Deaf and Blind concerning the area

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surrounding the State Barn. Ms. Roberts reported the following problem properties: 160 East Sioux Lane – trash; 414 West Birch – trash and unlicensed vehicle; Thibault property on Mail Street - no fence around pool; House on corner of Birch and Bolton – brush hog run, but nothing else.

Attorney Moreland: No Report

Parks and Recreation: Dennis Morris – No Report

Romney Tree Board: Lynn DeVault, RTB President reported that the 2 most problematic trees on City property (in front of John Childs’ residence on Bolton Street) have been cut down and two others heavily pruned. The 2015-16 budget is not depleted. The tree in front of Trinity Health on Bolton Street needs to come down.

Animal Control Board: D. Marsh, Coordinator – No Report

Police Department: Chief Lambert reported on July police activity.

Romney Police Board: Mayor Hileman, Coordinator – Police Board met and discussed scheduling. Also discussed the Peach Festival and the help given by the Romney Fire Company and the State Police.

Interconnector Report: D. Marsh – report not yet available.

Water Leak Report: Two water leaks reported in July: one on North Marsham Street between Rosemary and Birch and the other on Potomac Avenue.

5. **Building Permits:** Report reviewed.
6. **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds with second by Councilman Cannon. Discussion followed. Motion Carried.
7. **Overtime Report:** Reviewed and discussed. Street Department again has no overtime to report. Police Department saved OT with new scheduling.
8. **Old Business:** 1% City Sales Tax
9. **New Business:**
 - (a) **Ordinance:** Municipal Sales, Service and Use Tax – 2nd Reading in Title Only. Motion by Councilman Hott, second by Councilwoman Roberts. Roll call vote:

Allen	no	Cannon	no
Hott	yes	Rinker	no
Roberts	yes		

Motion failed to pass by 3-2 vote and ends Sales Tax consideration.
 - (b) **Motion:** To approve Water Purchase Contract between City of Romney and Central Hampshire PSD. A 10 year contract renewing at current rates. Motion by Councilman Rinker, second by Councilman Cannon. Motion carried.

Ordinance: To approve the Water Purchase Contract between City of Romney and Central Hampshire PSD. First reading. Second reading in Title Only followed. Motion to approve by Councilman Rinker, second by Councilwoman Roberts. Motion carried.
 - (c) **Motion:** To refund (as a credit) Romney Public Housing Authority late penalty due to extraordinary circumstances. Motion by Councilman Rinker, second by Councilman Hott. Motion carried.
 - (d) **Resolution:** Authorization to accept USDA Rural Business Development Grant (Co-op). Motion by Councilman Hott, second by Councilman Cannon. Motion carried.

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- (e) **Resolution:** Authorization to accept USDA loan for Stoplight and Daskal Hill Water Tank Project. (\$935,000 loan at 2.125% interest for 40 year period, required by State.) Motion by Councilman Hott, second by Councilman Rinker. Motion carried.
- (f) **Resolution:** Authorization to recruit applicants for the newly created part time position of Administrative Assistant. No motion was forthcoming. Issue declared dead.
- (g) **Resolution:** Authorization to approve requisitions as related to phase II WWTP
- Small Cities Block Grant (Payment #21) as related to the City of Romney Sewer Project – Small Cities Block Grant – Project #12SCBG0004. Motion by Councilman Rinker, second by Councilwoman Roberts. Motion carried.
 - DEP State Revolving Fund (Payment #15) as related to the City of Romney Sewer Project – Clean Water State Revolving Fund SRF# - C - 544031. Motion by Councilman Rinker, second by Councilman Cannon. Motion carried.

Mayor and City Administrator Comments:

- (a) Mayor's Report: No further report.
- (b) Administrator's Report:
- Packet included (with photos) of ongoing road work
 - Project Update (WWTP nearing completion) WV DEP staff visit
 - Personnel Update – Maintenance has requested additional labor employee
 - 2015 Street Repair and Cleaning
 - Extensive Patching on School Street complete. Continue toward business district throughout August and September
 - Cross walks on School Street (funding from SRTS)
 - Rosemary St. and North Marsham bid awarded to Springfield Paving – late August
 - Plan for Whippoorwill Drive and Woodland Way – possibly bidding patching only, no saw cutting. Awaiting bids.
 - Bolton Street (extension of sewer) will be discussed at meeting tomorrow

Councilwoman Roberts moved to adjourn, second by Councilman Hott. Motion carried.

Mayor, Daniel O Hileman

Recorder, Beverly C. Keadle