

**CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
JULY 6, 2015**

Mayor Hileman called to order the regular City of Romney Council Meeting July 6, 2015, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer.

Roll Call:

Mayor Hileman: present	Councilman Allen: absent
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: present
City Clerk & Treasurer Colebank: present	Councilman Hott: present
City Police Officer Reno: present	Councilman Rinker: present
Municipal Attorney Moreland: present	Councilwoman Roberts: present

Mayor Hileman declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of June 1, 2015, by Councilman Rinker, second by Councilman Hott. Motion carried.
2. **Comments from Guests:** G. T. Parsons, Romney Fire Company Chief, reported that the siren has been moved to its new location, that they have received no complaints, and that they appreciate the help and support of the City. This new location is near the Westvaco Water Tank in the Savilla-vale area of town.
3. **Communications:** (Copy of all communications available for review in the Business Office)
 - a. USDA Letter of Conditions – Stoplight and Daskal Hill Water Tank Project
 - b. Upper Potomac River Keepers Letter – Mayor’s written response to previous WWTP violations and final response from Steptoe and Johnson
 - c. Public Service Commission – General Order 183.08, required new reserve working capital accounts for water and sewer in addition to current accounts
 - d. Romney Fire Siren Relocated (Cumberland Times)
 - e. Certificate of Substantial Completion – WWTP Phase II submitted
 - f. Withdrawal of request for consideration of annexation by Eastern Building Supply, Inc.
4. **Committee Reports:**

Ordinance: Cannon/Moreland – Mr. Cannon reported that a meeting has been scheduled with Dr. Rice, WVU English Professor, for July 11, 2015, to edit the sidewalk ordinance. Enforcement issues will then be addressed. Results should be in next month’s packet.

Sanitation: Rinker – No Report

Streets: Roberts – Report that substance being sprayed on streets has killed approximately 8-12 inches of grass on the edge of Birch Lane. Is a revised street repair schedule available?

Water: Allen – No Report

Finance: Duncan – No Report

Buildings: Hott – Marathon Street property owner was in the City Office today. Asbestos will be removed from that property within 10 days and then return. Planning and Zoning Committee is planning to change regulations of time allowed to remove burned out property from 18 months to 6 months. Councilman Rinker reported that the grass has not been mowed this year and the brush around the house on the corner of Bolton and Birch Lane owned by Lois Groves; and that the garage owned by the Church at Everett Place and North Bolton needs to be torn down as it is ready to fall down.

Attorney Moreland: No Report

Parks and Recreation: Dennis Morris – No Report

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Romney Tree Board: Lynn DeVault, RTB President – Last fall and winter the Tree Board identified problem trees in the City. Letters have been sent to those involved. Estimates have been made for removing these trees if on City property. A tree in Holtsville Park must be removed by the City. Ms. DeVault asked that the City explore the possibility of helping private citizens with removal of problem trees. Mayor Hileman stated that the City is obligated to report problem trees to property owners.

Animal Control Board: D. Marsh, Coordinator – No Report

Police Department: Officer Reno reported June activity. Councilman Rinker questioned the running of Stop Signs noting that Grafton and Sioux Lane were especially bad. Councilman Duncan questioned the disparity between officers' work report. Mayor Hileman said that the Police Board does review activity and that some Officers spend more time on the street while others get caught up in domestic and other activity. He recognized that there is a disparity but acknowledged that it may never balance. Duncan had another observation that he thought may require review by the Board that the parking fines do not pay for the costs of the Parking Attendant; and, that the complaint of citizens is not the parking meter/s, but being one minute late and having a ticket.

Romney Police Board: Mayor Hileman, Coordinator – The City has received a grant for a new police cruiser from USDA.

Interconnector Report: D. Marsh – Average the same as previous month. Mr. Marsh pointed out that the average rainfall for June is 3.28 inches, last year was 3.58 inches and this year it was 7.67 inches.

Water Leak Report: Four water leaks reported in June: 2 on School Street and 2 on Reynolds Acres. Work on the Fire Company leak continues.

5. **Building Permits:** Report reviewed.
6. **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilwoman Roberts to approve payment of bills based on availability of funds with second by Councilman Cannon. Motion Carried.
7. **Overtime Report:** Reviewed and discussed. Street Department again has no overtime to report. This is due in part to charging time to correct department.
8. **Old Business:** 1% City Sales Tax was tabled until this Council meeting.
9. **New Business:**
 - (a) **Ordinance:** Municipal Sales, Service and Use Tax – 1st Reading. Motion by Councilman Hott, second by Councilmen Duncan and Cannon. Motion carried with Councilman Rinker casting a dissenting vote. Second reading "in Title Only" will be at the August meeting.
 - (b) **Resolution:** Authorization to approve pay request # 3 and #4 of SRTS sidewalk project. Motion by Councilwoman Roberts, with second by Councilman Cannon. Motion carried.
 - (c) **Resolution:** Authorization to accept USDA community facilities grant for financial assistance not to exceed \$15,000.00 used for purchase of 2015 Utility Police Interceptor. Motion by Councilman Rinker, with second by Councilwoman Roberts. Motion carried.

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(d) Resolution: Authorization to recruit applicants for the newly created part time position of Administrative Assistant. Motion by Councilman Duncan, second by Councilman Cannon. Roll call vote:

Mr. Cannon – yes	Mr. Hott – no
Mr. Duncan – no	Ms. Roberts – no
Mr. Rinker – no	

Motion did not carry.

(e) Resolution: Authorization for change order #6 as related to phase II WWTP project. Motion by Councilman Rinker, second by Councilman Hott. Motion carried.

(f) Resolution: Authorization to approve pay requisition #9 as related to phase II WWTP. Motion by Councilman Rinker, second by Councilman Roberts. Motion carried.

(g) Resolution: Authorization to approve payment of invoice #14 as related to the City of Romney Sewer Project – Clean Water State Revolving Fund (SRF#-C-544031). Motion by Councilman Hott, second by Councilman Rinker. Motion carried.

(h) Resolution: To approve revision of the 2015-2016 Coal Severance Budge of the City of Romney. Motion by Councilman Duncan, second by Councilman Hott. Motion carried.

(i) Resolution: To approve In House revision of the 2015-2016 General Fund Budget of the City of Romney. Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.

(j) Resolution: To approve revision of the 2015-2016 General Fund Budget of the City of Romney. Motion by Councilman Rinker, second by Councilwoman Roberts. Motion carried.

Mayor and City Administrator Comments:

- (a) Mayor's Report: Previously discussed the new police vehicle, and the Police Board Report. No further report.
- (b) Administrator's Report: June rain has hindered street repair work and has caused issues with storm water drains and run-off. Work began this week on School Street and Goldsborough Avenue. Asphalt will be down next week, weather permitting. Work on North Marsham Street by FNB and Church will be contracted out, as will Rosemary Lane between North High Street and Grafton Street areas. This work may not begin until August. South Bolton and West Gravel Lane has some deep potholes to be addressed. North Bolton area hopefully will be tackled when the sewer line work is done. Some people have come in to discuss Whippoorwill Drive road conditions. Right now street repair will be the focus.

Request for Executive Session: No.

Councilwoman Roberts requested to be removed from City Planning and Zoning Committee as the new meeting time is in conflict with her work schedule.

Councilman Hott moved to adjourn, second by Councilman Cannon. Motion carried.

Mayor Daniel O. Hileman

Recorder, Beverly C. Keadle