

**CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
OCTOBER 5, 2015**

Mayor Hileman called to order the regular City of Romney Council Meeting October 5, 2015, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman David Allen.

Roll Call:

| | |
|--|-------------------------------|
| Mayor Hileman: present | Councilman Allen: present |
| Recorder Keadle: present | Councilman Cannon: absent |
| City Administrator Marsh: present | Councilman Duncan: present |
| City Clerk & Treasurer Colebank: present | Councilman Hott: present |
| City Chief Lambert: present | Councilman Rinker: absent |
| Municipal Attorney Moreland: present | Councilwoman Roberts: present |

Mayor Hileman declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of September 14, 2015, by Councilman Hott, second by Councilwoman Roberts. Motion carried.
2. **Comments from Guests:** Patty Anderson read a letter from the Hampshire County Business and Professional Organization (see ATT #1). BPO wishes Council to table the proposed 1% sales tax for 10 months to a year. She further stated that we need to encourage new business to Romney and work together to solve problems. Dot Calvert stated that the 1% sales tax will encourage people to shop out of town. She noted that the User Fee had recently been increased, the Annual Service Fee has recently begun and now the 1% sales tax. How are the proceeds to be used? Rob Dillon asked the amount of revenue the City expected to receive from the 1% sales tax. Claudia Razzook requested the Council to reconsider the 1% sales tax as this tax will hurt the retired, weak, and disabled the most. Eileen Johnson read a letter with her personal request to Council to reconsider the 1% sales tax and instead focus their efforts to economic development. (see ATT #2)
3. **Communications:** (Copy of all communications available for review in the Business Office)
 - Municipal Sales, Service and Use Tax (1% Sales Tax)
 - Planning & Zoning – Legal advertisement for proposed changes – Hearing later in the month
 - Water Storage Tank Improvements – Permit from WV Office of Environmental Health Services
 - Halloween Trick or Treating – October 31, 2015
4. **Committee Reports:**
 - Ordinance: Cannon/Moreland – Ms. Moreland said the zoning proposals had been reviewed and findings sent back to Planning and Zoning.
 - Sanitation: Rinker – no report
 - Streets: Roberts – Ms. Roberts asked about the situation at Everett Place off Bolton Street.
 - Water: Allen – No Report
 - Finance: Duncan – No Report
 - Buildings: Hott – Working on warnings.
 - Attorney Moreland: Unpaid fines are a problem. What approach shall we take?
 - Parks and Recreation: Dennis Morris – No Report
 - Romney Tree Board: Lynn DeVault – Consider strengthening the tree ordinance. Still researching boundary lines to determine whether trees are on city of private property.

**CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
OCTOBER 5, 2015**

Animal Control Board: D. Marsh, Coordinator – No Report

Police Department: Chief Lambert reported on September police activity.

Romney Police Board: Mayor Hileman, Coordinator – Police Board met and department is moving on well.

Interconnector Report: D. Marsh – just under 800,000 gallons of waste water treated from Central Hampshire District.

Water Leak Report: Three small water leaks in September.

5. **Building Permits**: Report reviewed.

6. **Consolidated Checking Report**: Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilwoman Roberts to approve payment of bills based on availability of funds with second by Councilman Duncan. Motion Carried.

7. **Overtime Report**: Reviewed and discussed.

8. **Old Business**: City 1% Sales Tax to be addressed under new business.

9. **New Business**:
 - (a) **Ordinance**: Municipal Sales, Service and Use Tax. Second Reading in Title Only. Motion by Councilman Hott, second by Councilwoman Roberts. Discussion: Councilman Duncan commented on the presentations of those opposing this issue. He stated that he will vote “yes” this evening so that it can go to public hearing. Vote was:

| | |
|---------|-----|
| Allen | no |
| Hott | yes |
| Roberts | yes |
| Duncan | yes |

Motion carried.

 - (b) **Motion**: To approve Romney Trick or Treating on Saturday, October 31, 2015, from 6 p.m. to 8 p.m. Motion by Councilman Allen, second by Councilwoman Roberts. Motion carried.

 - (c) **Resolution**: Authorization for City Administrator to contract an additional street replacement project in 2015 using funds from annual service fees and the \$2.00 user fees dedicated to streets. (Pending scheduling availability of contractor). Motions by Councilman Duncan, second by Councilman Hott. Motion carried.

 - (d) **Resolution**: Authorization to approve pay requisition #17 as related to phase II WWTP (SRF # C-544031). Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.

**CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
OCTOBER 5, 2015**

Mayor and City Administrator Comments:

- (a) Mayor's Report: The Mayor is pleased with the progress made on City street repair and replacement. Councilwoman Roberts said to those present that the 1% sales tax will go to streets, sidewalks and infrastructure. It is not going into the general fund for other purposes. Mr. Rob Dillon estimated that the 1% sales tax would bring in far more than projected. He requested that gross sales for the community be researched.
- (b) Administrator's Report:
- WWTP Project Update
 - Extension of contract labor agreement through October (public works)
 - Complete water line repair at fire hall
 - Repair parking lot at the fire hall
 - Lower several water meters to prevent freezing during the winter months
 - 2015 – Street repair and cleaning
 - Additional pothole repair planned at the following locations—N. Grafton & E. Sioux Lane intersection; Birch & Bolton intersection; Depot St & N. Bolton; and Rosemary Lane & N. Bolton
 - Ditch grading – contractor start
 - Culvert cleaning (Whippoorwill and Woodland)
 - Street Sweeper – Cleaned around the banks and churches
 - Request for quote for brush clearing along Whippoorwill, Sioux Lane, Wirgman, Gravel & Depot (yearly cycle cut).

Councilman Hott moved to adjourn, second by Councilman Duncan. Motion carried.

Mayor, Daniel O. Hileman

Recorder, Beverly C. Keadle