

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
MARCH 7, 2016

Mayor Hileman called to order the regular City of Romney Council Meeting March 7, 2016, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: present
City Clerk & Treasurer Colebank: absent	Councilman Hott: present
City Chief Lambert: present	Councilwoman Roberts: present
Municipal Attorney Moreland: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of February 1, 2016, by Councilman Smith, second by Councilwoman Roberts. Motion carried.
- **Comments from Guests:** **Stephen Smoot** stated that he was present representing Congressman Mooney's Office.
- **Communications:** (Copy of all communications available for review in the Business Office)
  - Property Tax Levy Rates and Taxes 2016-2017
  - General Fund, water and sewer budget proposals 2016-2017
  - Bond Ordinance – Water Tank Upgrades
  - Romney Water Department – Sanitary Survey
- **Committee Reports:**
  - Ordinance: Mr. Cannon/Ms. Moreland – No Report
  - Sanitation: Mr. Smith – Mr. Smith reported that he had met with Don Compton and toured the Waste Water Treatment Plant and recommended that all Council members do the same.
  - Streets: Mr. Duncan – No Report
  - Water: Mr. Allen – No Report
  - Finance: Ms. Roberts – No Report
  - Buildings: Mr. Hott – No Report
  - Attorney Moreland: No Report
  - Parks and Recreation: Dennis Morris – No Report
  - Romney Tree Board: Lynn DeVault – No Report
  - Animal Control Board: D. Marsh, Coordinator – No Report
  - Police Department: Chief Lambert reported on February police activity.
  - Romney Police Board: Mayor Hileman, Coordinator, reported that he, Chief Lambert and Dennis Morris had met. Issues to be addressed: curbing along South Grafton Street on the Sheetz side needs to be painted yellow when weather permits. Chief Lambert, working with the Sheriff's Department, is planning a fishing rodeo for the youth.
  - Interconnector Report: D. Marsh – February's report was reviewed.
- **Building Permits:** Were reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Cannon to approve payment of bills based on availability of funds with second by Councilman Hott. Motion Carried.

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- **Overtime Report:** Reviewed and discussed.
  
- **Old Business:**
  - None
  
- **New Business:**
  - (a) **Ordinance:** Todd Swanson, of Steptoe and Johnson, presented the proposed Bond Ordinance for the Water Tanks Improvement Project.  
**The 1st reading by Title.** Ordinance authorizing the acquisition and construction of certain additions, betterments and improvements to the existing public waterworks facilities of Town of Romney, and the financing of the cost not otherwise provided thereof, through the issuance by Town of Romney of not more than \$1,135,000 in aggregate principal amount of water revenue bonds, series 2016 A (United States Department of Agriculture) in one or more series, defining and prescribing the terms and provisions of the bonds, providing generally for the rights and remedies of and security for the holder of the bonds; and providing when this ordinance shall take effect. See ATT #1.  
**Motion:** to approve this project by Councilman Hott, second by Councilman Duncan. Motion carried.  
**The 2nd reading is scheduled for the April 4, 2016, meeting with the Public Hearing and 3<sup>rd</sup> reading on the May 2, 2016, meeting.**
  
  - (b) **Motion:** To approve the Water, Sewer and General Fund Budget for fiscal year 2016-2017 by Councilman Duncan, second by Councilman Cannon. Motion carried.
  
  - (c) **Resolution:** Authorization to submit for Transportation Alternative Program Grant (sidewalk refurbishments) for fiscal year 2016-2017 (100% Grant funding for economic at risk counties). This funding would replace sidewalks from High Street to Grafton Street on North side. Motion by Councilman Duncan, second by Councilman Hott. Motion carried.
  
  - (d) **Resolution:** Authorization to submit for a USDA grant to replace the Water Department service truck (1998 Chevrolet) for fiscal year 2016-2017. Motion by Councilman Allen, second by Councilman Smith. Motion carried.
  
  - (e) **Resolution:** Authorization to enter Letter of Conditions with USDA Rural Development to accept \$11,000.00 Grant for new dump truck. Motion by Councilman Hott, second by Councilman Cannon. Motion carried.
  
  - (f) **Resolution:** Authorization to approve the following pay requisitions as related to phase II WWTP.
    - a. Small Cities Block Grant - \$12,539.17
    - b. State Revolving Fund - \$4,332.16Motion by Councilman Allen, second by Councilman Smith. Motion carried.

**Mayor and City Administrator Comments:**

- (a) Mayor's Report:
  - Reported on successful Police Board Meeting and initiatives. The reports indicate more activities.
- (b) Administrator's Report:
  - a. WWTP Project Update – nearing full completion

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- b. Public Works and Water Update
  - i. Repaired 2 water leaks this month
  - ii. Possible FEMA re-imbusement for recent snow storm which could amount to \$20,000.00 for expenditure, equipment and manpower used by the City due to the storm.
  - iii. Water line replacement project planned – Sioux and Depot Valley.
  - iv. Water tank project – USDA approval to bid.
  - v. Street committee meeting scheduled for March 15, 2016, at 6:00 p.m. at City Hall.

Councilman Hott requested an update on annexation. City Counsel Moreland responded that a metes and bounds description of the area to be annexed must be obtained before approaching the County Commission.

**Request for executive session:** Motion by Councilman Hott, second by Councilman Cannon for executive session for personnel and legal issues. Motion carried.

**Back in regular session.**

No business was conducted during executive session.

**Motion:** Councilman Smith moved to reconsider the action taken by Council in regard to the sale of the cemetery plots at the February 1, 2016, Council Meeting, second by Councilman Hott. Motion carried with Councilman Duncan abstaining. See ATT #2.

**Motion:** Councilman Allen moved to table, second by Councilman Hott, until clarification of a cemetery plot size can be determined. Motion carried with Councilman Duncan abstaining.

**Request to Adjourn:** Motion by Councilman Hott, second by Councilman Cannon. Motion carried.

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Mayor, Daniel O. Hileman

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Recorder, Beverly C. Keadle