

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
MAY 2, 2016

Mayor Hileman called to order the regular City of Romney Council Meeting May 2, 2016, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Mayor Hileman stated that this was the time for residents to make comments on the proposed Bond Ordinance for the Water Tanks Project. Hearing no comments, meeting will continue.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: present
City Clerk & Treasurer Colebank: present	Councilman Hott: present
Chief James Lambert - present	Councilwoman Roberts: present
Municipal Attorney Moreland: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of April 4, 2016, by Councilman Hott, second by Councilman Smith. Motion carried. Motion to approve minutes of the Special Council meeting on April 19, 2016, by Councilman Allen, second by Councilwoman Roberts. Motion carried.
- **Comments from Guests:** None
- **Communications:** (Copy of all communications available for review in the Business Office)
  - Bond Ordinance – Water Tank Upgrades
  - Mountain State Water Line – Waste Water Plant
  - Source Water Protection Plan
  - Regional Planning and Development Council Funding
- **Committee Reports:**
  - Ordinance: Mr. Cannon/Ms. Moreland – No Report
  - Sanitation: Mr. Smith – No Report
  - Streets: Mr. Duncan – Photos sent to City Administrator of Grafton and Armstrong Street intersection. Request to remove Stop sign on Armstrong Street.
  - Water: Mr. Allen – No Report
  - Finance: Ms. Roberts – No Report
  - Buildings: Mr. Hott – Two locations turned into Police Department, Literary Hall and property just up the street. Burned out property on Marathon Place. The Marathon property does have insurance that will cover the demolition of the house—10% of the policy value is held back for demolition. Councilwoman Roberts reported that the structure on the northeast corner of Bolton and Birch Lane has windows falling out and grass needs to be mowed. Also, the automobile at the Linda Jane Haines residence with a 2003 inspection ticket needs attention.
  - Attorney Moreland: No Report
  - Parks and Recreation: Dennis Morris – No Report
  - Romney Tree Board: Lynn DeVault – Measured Grafton and Birch for tree removal. Measured property line and trees are on City property. Ms. Haines is protesting that trees are on her property and will have property surveyed.
  - Animal Control Board: D. Marsh, Coordinator – No Report
  - Police Department: Chief Lambert reported on April police activity. Councilwoman Roberts questioned Officer hours and Councilman Allen questioned expenses related to Police Dog. He requested a cost analysis on the K-9 unit.
  - Romney Police Board: Mayor Hileman, Coordinator, reported the Board met.
  - Interconnector Report: D. Marsh – Not yet received.

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- **Building Permits:** Were reviewed. Permit fee returned to Adam Rotruck for Gravel Lane property as permit was denied.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds with second by Councilwoman Roberts. Motion Carried.
- **Overtime Report:** Reviewed and discussed. Overtime down from previous month. No Street Department overtime this period.
- **Old Business:**
  - None
- **New Business:**
  - **Bond Ordinance: Third and Final reading** in Title Only of the proposed Bond Ordinance for the Water Tanks Improvement Project. John Stump of Steptoe and Johnson Law Firm was present to explain that the Bonds will be up to a total of \$1,135,000.00 and that the interest will be 2.125% for 40 years. If the interest rate is lower when closing occurs, the City will get the lower rate. Motion to approve Water Revenue Bonds Series 2016 A by Councilwoman Roberts, second by Councilman Cannon. Motion carried.
  - **Second Supplemental Resolution:** Authorization to transfer a Series 1997 A Bond Reserve (Water Department) to the Municipal Bond Commission from a local bank. This will move the reserve account to the West Virginia Municipal Bond Commission (a State Agency) as required by State Law. The last payment will be in 2037. Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
  - **Resolution:** Authorization to obtain a low interest (1.95%) 5 year loan through the Bank of Romney for \$36,000.00 for the matching funds for the new dump truck for the public works department (purchase previously approved). Motion by Councilman Duncan, second by Councilman Allen. Motion carried.
  - **Resolution:** Authorization to purchase a new law mower for the Waste Water Treatment Plant at a cost of \$4200.00. Motion by Councilman Cannon, second by Councilman Hott. Motion carried.
  - **Resolution:** Authorization to use the FNB "Line of Credit" to pave the following streets in June/July, 2016; project cost will be approximately \$54,000.00. Repaid within 12 months using annual service fees and \$2.00 user fees.
    - a. Birch Lane (Rt 28 to N. Grafton) - \$8550.00
    - b. N. Grafton (Rt 50 to Rosemary Lane) - \$9025.00
    - c. Birch Lane (Bolton to Fairfax) - \$13,440.00
    - d. School Street (Partial Replacement) - \$13,750.00
    - e. Whippoorwill/Woodland/Cornwell Patching - \$8800.00Motion by Councilwoman Roberts, second by Councilman Cannon. Motion carried.
- **Resolution:** Authorization to approve the following pay requisitions as related to phase II WWTP.
  - a. State Revolving Fund - \$2867.08.
  - b. Small Cities Block Grant - \$5382.39.
  - c. IJDC Loan - \$4877.32.

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Motion by Councilman Hott, second by Councilman Duncan. Motion carried.

**Mayor and City Administrator Comments:**

- Mayor's Report:
  - Surveying to start today on Main Street for the Street Scape project.
  - Waste Water Treatment Plant Dedication – April 22, 2016, was a success.
  
- Administrator's Report:
  - Public Works and Water Update
    - Repaired 2 water leaks this month
    - Patched Everett, Charlevoix, Marathon, Wirgman, Harrison and Larson
    - Water Tank project – bids open on April 28
    - Street work planned – Paving work scheduled for June/July. Mill work planned using the bobcat. The rental will be approximately \$1000. /week.

Councilman Hott asked about obtaining grant money for storm water problems on Route 50.

**Request for executive session:** None

**Request to Adjourn:** Motion by Councilman Hott, second by Councilman Duncan. Motion carried.

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Mayor, Daniel O. Hileman

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Recorder, Beverly C. Keadle