

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
JULY 11, 2016

Mayor Hileman called to order the regular City of Romney Council Meeting July 11, 2016, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Marsh: present	Councilman Duncan: present
City Clerk & Treasurer Colebank: present	Councilman Hott: present
Chief James Lambert - present	Councilwoman Roberts: present
Municipal Attorney Moreland: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of June 6, 2016, by Councilwoman Roberts, second by Councilman Smith. Motion carried.
- **Comments from Guests:** Todd Swanson of Steptoe and Johnson was present to assist with the processing of the Water Tank Bond documents.
- **Communications:** (Copy of all communications available for review in the Business Office)
 - Saturday, July 10, 2016, is a BSA Court of Honor Ceremony for Wyatt Timbrook, Troop 76, at the Church of the Nazarene
 - Wednesday, July 20, 2016, at 10:00 a.m. the Water Tank Pre Construction Conference will be held at City Hall
- **Committee Reports:**
 - Ordinance: Mr. Cannon/Ms. Moreland – No Report
 - Sanitation: Mr. Smith – Reports that plant running well.
 - Streets: Mr. Duncan – Recent paving looks good.
 - Water: Mr. Allen – No Report
 - Finance: Ms. Roberts – No Report
 - Buildings: Mr. Hott – The owner of the trailer on Washington Street that was burned out will receive a letter to remove the remains.
 - Attorney Moreland: Defer until the items on agenda are reached.
 - Parks and Recreation: Dennis Morris – Pool is busy, the water bill is much less this June than June a year ago.
 - Romney Tree Board: Lynn DeVault – No Report
 - Animal Control Board: D. Marsh, Coordinator – No Report
 - Police Department: Chief Lambert reported on June police activity.
 - Romney Police Board: Mayor Hileman, Coordinator, reported that the Board met today.
 - Interconnector Report: D. Marsh – Included in packet.
- **Building Permits:** Were reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds with second by Councilman Duncan. Motion Carried.
- **Overtime Report:** Reviewed and discussed, lowest in quite a while, especially Police Department.

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- **Old Business:**
 - None
- **New Business:**
- **Resolution:** Authorization to approve the Supplemental Resolution for Water Revenue Bonds making provisions as to principal amount, date, maturity date, redemption provision, interest rate, interest and principal payment dates, sales price and other terms of the water revenue bonds, series 2016A of the City of Romney, and making other provisions as to the bonds. Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
- **Resolution:** Authorization to approve the 1st payment of invoices from the 2016A Water Bond (USDA Water Tank Project Loan) in the amount of \$133,835.75.
 - Thrasher Engineering - \$108,900
 - Steptoe & Johnson - \$19,619
 - Griffith & Associates - \$5,316.75Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
- **Resolution:** Authorization for automatic payment of Bonds to the WV Municipal Bond Commission—approving the monthly debt service payment sweep. Motion by Councilman Hott, second by Councilwoman Roberts. Motion carried.
- **Motion:** To appoint Mayor Dan Hileman as the City of Romney representative to the Potomac Valley Transit Authority Board. Motion by Councilman Hott, second by Councilman Cannon. Motion carried.
- **Motion:** To approve the installation of one parking meter at 90 South Marsham Street (see ATT #1). Motion by Councilman Hott, second by Councilman Cannon. Motion carried.
- **Resolution:** Authorization to approve payment #2 in the amount of \$6486.65 from the USDA Grant for the Co-op renovation. Motion by Councilman Duncan, second by Councilman Hott. Motion carried.
- **Resolution:** Authorization to extend the cell tower lease contract with American Tower, LLC for a 30 year term. A single one-time bonus payment in the amount of \$20,000 will be paid to the City of Romney per the Agreement. Motion by Councilman Duncan, second by Councilwoman Roberts. *Cathe Moreland, City Attorney, noted that an offer from American Tower to purchase the property for a sum of \$175,000-\$177,000 had been made. However, the lease agreement is a much better decision financially.* Motion carried.
- **Resolution:** Authorization to consider the sale of a portion of the property behind City Hall (340 East Main Street) for the purpose of Potomac Valley Transit Authority bus parking. Motion by Councilman Duncan, second by Councilman Smith. *Cathe Moreland, City Attorney, stated that the property must be sold through the Building Commission (with their approval) at fair market value (FMV). And, if the FMV is more than \$1000, it must be sold at public auction. A right of way for access would also need to be given.* Motion died.
- **Resolution:** Authorization to revise the 2016-2017 General Fund Budget. Motion by Councilman Duncan, second by Councilman Cannon. Motion carried.
- **Resolution:** Authorization to revise the 2016-2017 Coal Severance Budget. Motion by Councilman Hott, second by Councilwoman Roberts. Motion carried.

Uli Taylor spoke to Council about granting some adjustment on the water bill, in excess of \$2000.00, of her mother in law (who lives on Endler Avenue). This occurred from a commode leak over a period of 3

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weeks. Motion to table until next council meeting to allow research into the legalities by Councilman Hott, second by Councilman Duncan. Motion carried.

Mayor and City Administrator Comments:

- **Mayor's Report:** Mayor Hileman expressed his gratitude for cards and visits after his surgery. The Exit briefing for the Annual Audit was today, the City received an excellent evaluation.
- **Administrator's Report:**
 - Public Works and Water Update
 - Repaired 3 water leaks and 1 sewer lateral this month
 - Water Intake pump motor (#1) failed and another pump (#3) was taken out for a re-build. This will cost several thousand dollars.
 - Water Tank Project – closing loan with USDA on July 20th and Pre Construction Conference. Construction should start late August or first of September
 - Street Paving Completed (Approximately \$75,000 cost)
 - School Street - \$28,000-\$30,000
 - Birch Lane
 - N. Grafton Street
 - Whippoorwill, Woodland and Cornwell - \$12,000 of patching, replaced 200-300 section on Cornwell
 - Sioux Lane – Patching
 - Hampshire – Patching
 - Goldsborough - Patching

Q. Councilman Hott asked about the WWTP Truck.

A. It should be functional by tomorrow, but we received that same information last month.

Q. Councilman Duncan reported the Black Vulture problem in the Armstrong Street area.

A. Mayor Hileman will get in touch with USDA representative for assistance with the problem.

Request to Adjourn: Motion by Councilman Duncan, second by Councilman Cannon. Motion carried.

Mayor, Daniel O. Hileman

Recorder, Beverly C. Keadle