

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
NOVEMBER 7, 2016

Mayor Hileman called to order the regular City of Romney Council Meeting November 7, 2016, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman Cannon: present
City Administrator Szabo: present	Councilman Duncan: present
Chief Lambert - present	Councilman Hott: present
Municipal Attorney Moreland: present	Councilwoman Roberts: present
City Clerk/Treasurer Betty Colebank: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of October 3, 2016, by Councilman Hott, second by Councilwoman Roberts. Motion carried.
- **Comments from Guests:** **Charles Hall** and **Charlie Baker** – see below
- **Communications:** (Copy of all communications available for review in the Business Office)
 - Memo 10-17-16 – Distribution of Municipal Sales & Service User Tax
 - Memo 10-11-16 – Distribution of Municipal Sales & Service User Tax – follow up
 - WV DEP Division of Air Quality – Certificate to Operate – Eff. 7/1/16 to 6/30/17
 - Facebook post 11/2/16 – Expression of appreciation to Romney PD for participation in Trick or Treating on October 31, 2016 – positive comments
- **Committee Reports:**
 - Ordinance: Mr. Cannon/Ms. Moreland – No Report
 - Sanitation: Mr. Smith – No Report
 - Streets: Mr. Duncan – No Report
 - Water: Mr. Allen – No Report
 - Finance: Ms. Roberts – No Report
 - Buildings: Mr. Hott – Working on property on Marathon Place; Sheriff is checking legal papers because house has a lien on it.
 - Attorney Moreland: No Report
 - Parks and Recreation: Dennis Morris – See Attachment #1
 - Romney Tree Board: Vacant
 - Animal Control Board: – No Report
 - Police Department: Chief Lambert reported on October police activity and the positive Facebook comments about Trick or Treating.
 - Romney Police Board: Mayor Hileman reported that the Police Board met today. Talk was about Trick or Treating, deer problem in the City, and vulture eradication.
 - Interconnector Report: J. Szabo
- **Building Permits:** Reviewed. McDonald’s renovation will start next week – mostly interior work at about \$500,000.00; Rite Aid upgrade is ongoing; 7/11 is inquiring about upgrade.

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- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Duncan to approve payment of bills based on availability of funds with second by Councilman Hott. Discussion followed on how the 1% sales tax revenue would be used. Councilman Hott asked about the \$20,000.00 signing bonus from the Tower contract renewal. Ms. Colebank replied that it had been transferred to the Stabilization Fund last month and remains there. Motion Carried.
- **Overtime Report:** Reviewed.
- **Old Business:**
 - None
- **New Business:**
- **Motion:**

To approve Minutes from Historic Landmark Commission dated April 29, 2016. Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried. See Attachment #2.
- **Motion:**

To approve sidewalk replacement – a total of 250 feet on South side of Main Street just east of Dairy Queen at a cost of \$14459.00. See Attachment #3. Motion by Councilman Duncan, second by Councilman Allen. Discussion: Councilman Hott reminded Council that there is an Ordinance addressing sidewalks that property owner is responsible. Councilwoman Roberts questioned where the funds to pay for the sidewalk are. Roll call vote:

 - Councilman Hott – No
 - Councilman Duncan – Yes

 - Councilman Allen – Yes
 - Councilwoman Roberts – No
 - Councilman Smith – Yes

Motion carried.
- **Motion:**

To approve painting interior of City Hall at a cost of \$1990.00. Motion failed for lack of sponsor.
- **Motion:**

To approve hiring a temporary laborer in the Maintenance Department to fill in while Edward Lewis is on indefinite leave. Motion by Councilman Hott, second by Councilwoman Roberts. Motion carried.
- **Motion:**

To approve payment of Rotary Club of Romney quarterly membership dues (\$40.00/quarter) for City Administrator. Motion by Councilwoman Roberts, second by Councilman Smith. Councilman Allen recused himself. Motion carried.
- **Resolution:**

To authorize the following payments for the City of Romney Water Tank project: (USDA Low interest Loan).

 - R. G. Smith Construction Contractor - \$15502.50.

Motion by Councilman Duncan, second by Councilman Hott. Motion carried.

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- **Resolution:**

To authorize the following payments for the City of Romney Waste Water Treatment Plant Improvement Project:

Orders Construction Company	\$17,290.94
Region 8 PDC	\$ 2,106.57

Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.

- **Resolution:**

To authorize Mayor Dan O. Hileman to affix signature to SCBG Final Performance Report. Motion by Councilman Hott, second by Councilman Duncan. Motion carried.

- **Resolution:**

To authorize USDA Business & Cooperative Services Grant Payment Request No. 5 in the amount of \$8546.30. This is a pass through transaction to the Co-op.

Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.

10. Mayor and City Administrator Comments:

Mayor's Report – Sidewalk Grant received. The presentation will be on November 29 in Charleston. The Christmas lights are nearly all installed. The star will go on the pole where the siren used to be near the "Stop Light" Water Tank.

Administrator's Report –

- Public Works & Water Update
 1. Repaired 4 water leaks in October
 2. Still working on "Stop Light" Water Tank. Small leak in the Westvaco Tank which will be corrected when draw down occurs to install the baffle.
 3. Received Certificate of Plan Approval for the Source Water Protection Plan.
 4. Edward Lewis on indefinite leave due to back injury
 5. Purchased Forklift Platform Safety Cage for Maintenance Department (used to install Christmas lights).
 6. McDonalds to begin interior and exterior renovation the week of 11/14/16
 7. On Trac money owed to City – payment of \$1000.00, leaving a balance of \$2939.57 which should be paid off by June 30, 2017.

At this time **Charles Hall** addressed Council concerning the appointment and confirmation of those to serve on the City Historic Landmarks Commission. He recommended that new members be appointed for staggered terms and that some new members could be appointed from those that own property in the City but reside outside City limits. **Charlie Baker** was present representing the County Landmarks Commission.

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Motion:

To place on the Agenda for the December Council meeting the item to review the status of the City Landmarks Commission Ordinance – with a report due in 2 months – by Councilman Allen, second by Councilman Duncan. Motion carried.

Carol Shaw asked Council what happens when a burned out structure that should be razed is still standing after 2 years. Council Hott reported that a resolution is being sought.

Lisa Hileman suggested that Council consider recognizing other religious celebrations by possibly adding a Menorah to the Christmas lights.

Mayor Hileman recognized Hannah Lipps for her accomplishment of recently winning the West Virginia State Cross Country Championship.

Motion to Adjourn by Councilman Hott, second by Councilman Smith. Motion carried.

Mayor, Daniel O. Hileman

Recorder, Beverly C. Keadle