

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
FEBRUARY 6, 2017

Before continuing with the Regular Council Meeting, Mayor Hileman announced a Public Hearing required by USDA. This is to inform the community of the USDA Rural Housing Grant to purchase a pickup truck for the Water Department. The Grant covers up to 55 percent of the cost of the vehicle, leaving a match for the City of 45 percent--approximately \$17,600.00. Council unanimously approved submitting the grant application on March 7, 2016.

Mayor Hileman called to order the regular City of Romney Council Meeting January 9, 2017, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Chief Lambert - absent	Councilman Hott: present
Municipal Attorney Moreland: present	Councilwoman Roberts: present
City Clerk/Treasurer Betty Colebank: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of January 9, 2017, by Councilwoman Roberts, second by Councilman Smith. Motion carried.
- **Comments from Guests:** Guests will be recognized later in the meeting.
- **Communications:** (Copy of all communications available for review in the Business Office)
  - WV Office of the State Treasurer: Distribution of Municipal Sales and Service User Tax. City received \$63, 127.51.
- **Committee Reports:**
  - Ordinance and Finance: David Allen and Adam McKenery - No Report
  - Sanitation and Water: John Duncan and Gary Smith – Meeting with Don Compton regularly for updates.
  - Streets, Sidewalks and Buildings: Duncan Hott and Jennifer Porter-Roberts – Received the State Fire Marshall’s report on the burned out house on Marathon Place. Ready to continue the process of razing the remains. Reported 2 street lights out on Sioux and one on Marsham.

CITY OF ROMNEY  
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FEBRUARY 6, 2017

Municipal Attorney: Cathe Moreland – Just received the State Fire Marshall’s report; a Lien exists on the property and must ask County Commission if they are willing to remove the lien upon removal of the debris and not receive any funds for that lien; must get on the Agenda for the next Commission meeting on Tuesday, February 14 at 9:00 a.m. Mayor Hileman and Councilman Hott will attend the meeting.

Parks and Recreation: Dennis Morris – No Report

Police Department: Officer Reno - the January police activity was reviewed.

Romney Police Board: Mayor Hileman – Police Board met and reviewed operations. More activity in the Police Department this month.

- **Building Permits**: Reviewed.
- **Consolidated Checking Report**: Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds with second by Councilwoman Roberts.

Councilwoman Roberts asked for a report on the outstanding Line of Credit. Balance will be paid off by June 30. Councilman Hott asked about the after hours’ telephone answering service. City Administrator feels that it can be replaced by the use of call forwarding to the employee on call. This will be on the Agenda for the next Council Meeting.

Motion carried.

- **Overtime Report**: Reviewed
- **Old Business**:
  - **Addendum to Sidewalk Ordinance**. Mayor Hileman, as a result of the many inquiries from citizens, requested a Motion to table until the Ordinance Committee can rework and rewrite.  
**Motion** by Councilman Smith, second by Councilman McKenery.  
**Discussion**: Councilman Duncan asked for public concerns. Don Cookman spoke for the group attending the meeting pointing out that, as now written, the Ordinance requires sidewalks be constructed on all property that adjoins City streets. All citizens will be affected. Even though citizens have been told by the Mayor and Council members that this does not apply where no sidewalks now exist, but as now written, it does apply. This could involve an equal protection issue both in the enactment and the enforcement of the Ordinance.  
**See ATT #1**. Mayor Hileman admitted the Ordinance as now written is flawed. Councilman Hott pointed out that previous Councils failed to enforce the Old Sidewalk Ordinance and this Council is now faced with the problem of deteriorating sidewalks. **Motion to table carried**.

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
FEBRUARY 6, 2017

- **New Business:**
  
- **Resolution:** Authorize Pay Requisition for the City of Romney Water Tank Project.
  - R G. Smith (Construction Contractor)     \$107,157.49
  - Thrasher Engineering                             \$24,746.74Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
  
- **Resolution:** To designate Betty Colebank, City Clerk/Treasurer, as agent for receipt of Tax information for the Municipal Sales, Service and Use Tax.  
Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.
  
- **Resolution:** To consider and act upon a proposed Supplemental Resolution entitled SUPPLEMENTAL RESOLUTION PROVIDING PARAMETERS AS TO THE PRINCIPAL AMOUNT, DATE, MATURITY DATE, INTEREST RATE, INTEREST AND PRINCIPAL PAYMENT DATES AND OTHER TERMS OF THE SEWER REFUNDING REVENUE BONDS, SERIES 2017A OF THE CITY OF ROMNEY AUTHORIZING AND APPROVING THE SALE AND DELIVERY OF SUCH BONDS, APPROVING THE FORM OF CERTIFICATE OF DETERMINATIONS AND MAKING OTHER PROVISIONS AS TO THE BONDS. **ATT #2.** Total issuance is \$363,000.00 at 3.5% interest. Total savings to City is about \$62,000.00, over issuance, which breaks down to about \$3700.00 annually.  
Motion by Councilman Duncan, second by Councilwoman Roberts. Motion carried.
  
- **Resolution:** To consider and act upon a Sweep Resolution pertaining to the automatic payment of the Bonds to the Municipal Bond Commission. **ATT #3.**  
Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.
  
- **Resolution:** To approve the purchase an installation of a security system at City Hall from BK Solutions at a cost of \$3,173.00.  
Motion by Councilman Duncan, second by Councilman Allen. Motion carried.
  
- **Motion:** To approve the July 26, 2016, Minutes of the Planning & Zoning Commission. **ATT #4.**  
Motion by Councilwoman Roberts, second by Councilman McKenery. Motion carried.

**10. Mayor and City Administrator Comments:**

**Mayor's Report** – Reviewed the Water Tank Project

**Administrator's Report** –

- Water leaks repaired – one on Bolton, one on Goldsborough and one on Valley Street

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
FEBRUARY 6, 2017

- Bolton Street Storm Sewer Drain was repaired

Councilwoman Roberts pointed out the need for a Tree Board Chair. Tree City designation has been lost as of end of last year. Councilman Allen inquired about the Historic Landmarks Commission. Councilman McKenery asked about the Tree Board, Mayor Hileman said that it manages the trees in the City and identifies those that could cause problems. Councilman Hott requested that the Agenda at next Council Meeting include a proposal to use the profits from parking meters be placed in the Romney Swimming Pool Fund.

**Work Session planned for February 27, 2017, at 6:00 p.m.**

**Request for Executive Session for Legal and Personnel Matters.** Motion by Councilman Allen, second by Councilman Duncan. Motion carried.

**Back into Regular Session:** No business was conducted during executive session.

The Mayor asked Legal if there is any requirement for electronic recording of meetings. Atty. Moreland said no.

**Motion to Adjourn** by Councilwoman Roberts, second by Councilman Hott.

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Mayor, Daniel O. Hileman

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Recorder, Beverly C. Keadle