

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
JANUARY 9, 2017

Mayor Hileman called to order the regular City of Romney Council Meeting January 9, 2017, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: absent
Recorder Keadle: present	
City Administrator Szabo: present	Councilman Duncan: present
Chief Lambert - present	Councilman Hott: present
Municipal Attorney Moreland: present	Councilwoman Roberts: present
City Clerk/Treasurer Betty Colebank: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

Mayor Hileman introduced **Adam McKenery**, his nomination to fill the Council seat vacated by David Cannon. This appointment is for the unexpired term from January 9, 2017, until June 30, 2017. Motion by Councilman Hott, second by Councilman Duncan to approve the nomination. Motion carried. Mayor Hileman administered the Oath of Office and Councilman McKenery was seated at Council table.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of December 5, 2016, as corrected, by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
- **Comments from Guests:** none
- **Communications:** (Copy of all communications available for review in the Business Office)
 - DHHR Long Term 2 Sampling Plan – This is a reminder that testing must begin April, 2019.
 - Proposal from Pittsnogle, LLC. regarding demolition of Marathon Place house. A written notice from the State Fire Marshall declaring this burned out structure a total loss is required. Then owner must be ordered to clean up the premises. When that is not done, then the City may proceed to enter into a contract with the firm to remove the debris. The City would be responsible for payment and would be reimbursed by the insurance company up to the amount that the insurance company has set aside. If the cleanup exceeds the insurance company's amount, then a lien may be placed on the property by the City. This issue will be on the Agenda for next Council meeting.
- **Committee Reports:** (Note new committee consolidations and assignments.)
 - Ordinance and Finance: David Allen and Adam McKenery - No Report
 - Sanitation and Water: John Duncan and Gary Smith – No Report
 - Streets, Sidewalks and Buildings: Duncan Hott and Jennifer Porter-Roberts – No Report
 - Municipal Attorney: Cathe Moreland – January 24, 2017, at 10:30 a.m. is the Court date for the Scheduling Hearing for Saville v. City of Romney. A trial schedule will be made at that time.
 - Parks and Recreation: Dennis Morris – No Report
 - Police Department: Chief James Lambert - December police activity was reviewed. He noted that the December Overtime was 62 hours as expected with holidays and vacation time off duty. Chief also stated that Building Permits and Junk and Trash Ordinances will be more closely monitored in 2017. DNR donated a cage that hopefully will be a fit for Officer Reno's vehicle.
 - Romney Police Board: Mayor Hileman – Police Board met and discussed the above issues. Also, Officers will report burned out street lights.

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- **Building Permits:** Reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds with second by Councilwoman Roberts. Motion carried.
- **Overtime Report:** Reviewed
- **Old Business:** None
- **New Business:**
- **Ordinance:** Addendum to the City's Sidewalk Ordinance – 1st Reading in its entirety. Motion to approve, with changes, by Councilwoman Roberts, second by Councilman Smith. Motion carried.
- **Ordinance:** Amendment to the Planning and Zoning Ordinance, Historic Landmark Commission – 1st Reading in its entirety. Motion to table until referred to Planning and Zoning with proposed modifications and request P & Z's approval by Councilman Duncan, second by Councilwoman Roberts. Discussion ensued about City and County Landmark Commissions working cooperatively when reasonable to do so be added to the modification. Motion carried.
- **Resolution:** Authorize Pay Requisition for the City of Romney Water Tank Project.
 - R G. Smith (Construction Contractor) \$74,108.16
 - Thrasher Engineering \$8,588.90Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
- **Resolution:** To approve the in-house budget revision number one (1) **prior to the expenditure or obligation of funds (ATT #3)**. Motion by Councilwoman Roberts, second by Councilman Hott. Motion carried.
- **Resolution:** To approve the revision of the budget **prior to the expenditure or obligation of funds** for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number two (2) **(ATT #4)**. Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.
- **Resolution:** To authorize WV State Treasurer to accept on-line payments for utility bills (L-Government Plan **ATT #1**). Motion by Councilman Duncan, second by Councilwoman Roberts. Motion carried.
- **Resolution:** To authorize completion and submission of grant application for Romney Sewer Line Improvement Project. (See Engineering Report **ATT #5**.) Motion by Councilman Duncan, second by Councilman Hott. Motion carried.
- **Motion:** To approve request from Dennis Morris, Chair of Parks and Recreation, for financial assistance to pay for 2016 Parks and Rec Audit **(ATT #2)**. Motion by Councilman Duncan, second by Councilman Smith. Motion carried.
- **Motion:** To approve installation of security system at City Hall.

Motion to table by Councilman Hott, second by Councilwoman Roberts until next Council Meeting to consider wire vs. wireless and to check with PVTV for financial assistance since they would benefit from security in back of building... Motion carried.

10. Mayor and City Administrator Comments:

Mayor's Report –

Administrator's Report –

- Water leaks repaired – Rosemary Lane, High Street and Valley Street
- Administrator received IJDC Certification
- Water Tank Project Update – should be complete by February 11,, 2017
- Generator sale to Paw Paw for \$5000.00 nearly finalized
- Bond refinancing update – delay because of lack of communication between Steptoe and Johnson and the Griffith and Associates accounting – bids due January 23, 2017.
- Streetscape Project update – new Project Manager, Ken Given. Everyone will be notified when he will be here to review project.
- Dairy Queen Sidewalks update – Waiting for ROW approval from DOH District 5.

Work Session planned for January 23, 2017, at 6:00 p.m.

No Request for Executive Session.

Motion to Adjourn by Councilman Hott, second by Councilwoman Roberts.

Mayor, Daniel O. Hileman

Recorder, Beverly C. Keadle