

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
AUGUST 7, 2017

Mayor Keadle called to order the regular City of Romney Council Meeting August 7, 2017 at 7:00 p.m. and led the group in the Pledge of Allegiance followed with by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: present
Recorder Shanholtzer: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Municipal Attorney Moreland: present	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: present	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of July 3, 2017, by Councilman McKenery second by Councilman Duncan. Motion carried.
- **Comments from Guests: Rus Conrad,** a Cornwall DR resident spoke to the Council concerning the repavement of Cornwell Dr. See Mayors report concerning The Street Paving Board.  
  
**Glenn Pinkard** addressed the Council about reducing the pay of a Council member by 25% when he/she is tardy to a Council Meeting. He further requested that the pay reduced by 50% when the Council member arrives 15 minutes late.  
  
**Robert Eaton Sr.** No show
- **Communications:** (Copy of all communications available for review in the Business Office)
  - Potomac Valley Transit Authority Annual Report was revised.
- **Committee Reports:**  
Ordinance and Finance: David Allen and Adam McKenery – No Report  
Sanitation and Water: John Duncan and Gary Smith – Everything going well according to Councilman Smith  
Streets, Sidewalks and Buildings: Duncan Hott and Carl Laitenberger – No Report  
Municipal Attorney: Cathe Moreland – Issue for Executive Session  
Parks and Recreation: Dennis Morris – No Report  
Police Department: July Activity Report received  
Romney Police Board: Mayor Keadle: See Mayors report  
Romney Historic Landmarks – Carol Shaw, President – The “brown bag” lunch program with a local guest speaker will be held August 17, 2017 at noon in Council Chamber.
- **Building Permits:** Reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds second by Councilman McKenery. Motion carried.
- **Overtime Report:** In Packet
- **Old Business:** None

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- **New Business:**

- **Motion:** To approve the appointment of Richard Kizer as the Town of Romney Zoning Officer, Motion by Councilman Allen, second by Councilman Duncan.
- **Motion:** To approve then appointment of Marion Mich to the Public Housing Authority, Motion by Councilman Duncan, second by Councilman McKenery.
- **Motion:** To approve the appointment of Jeff Sincell to the Potomac Valley Transit Authority. Motion by Councilman Duncan, second by Councilman Hott.
- **Motion:** To approve the following terms for members of the Town of Romney Planning & Zoning Commission.
  - Tim Anderson 3 Years
  - Dorothy Calvert 3 Years
  - Alice Rowzee 2 Years
  - Richard Shanholtzer 1 Year
  - Carter Wagoner 1 Year
  - Ruby Winn 2 Years

Motion by Councilman McKenery, second by Councilman Duncan

- **Motion:** To approve the establishment of the Town of Romney Paving Board and the appointment of members to said Board. Motion by Councilman McKenery second by Councilman Hott
- **Motion:** To approve Administrator to place IFB {Invitation for Bid} to repair/replace storm drain located at the corner of Birch Lane and Antigo Place. Motion by Councilman McKenery, second by Councilman Smith
- **Motion:** To approve curb replacement at intersection of S. Antigo and E. Gravel Lane. Cost for said replacement expected to be less than \$500.00. Motion by Councilman Dunc, second by Councilman Smith.
- **Motion:** To approve contract extension for Jordan Richardson, subcontractor for the Town of Romney Maintenance Department, for an additional four {4} weeks, period ending on August 14,2017. Motion by Councilman Duncan, second by Councilman McKenery.
- **Motion:** To approve purchase of pump grinder for The Town of Romney Water Treatment Plant from Great Lakes & Waste Systems, LLC. In the amount of \$4,761.00. Motion by Councilman Allen, second by Councilman Smith.
- **Motion:** To approve the request from the General Federation of Women’s Club of Romney to Halloween Parade on Tuesday, October 31, 2017. To begin at 5:15 p.m. at the Romney Community Pool parking lot and walk down Rosemary Lane to FNB parking on. They request Town Police to stop traffic at the intersection of Bolton Street and Rosemary Lane for safety. They believe this will work well for Trick or Treating to be held on the same evening from 6:00-8:00 p.m. Motion by Councilman McKenery, second by Councilman Duncan.

**Mayor and City Administrator Comments:**

**Mayor's Report –**

- The Street Paving Board of: Duncan Hott, Chair; Carl Leitenberger, Paul Clower, Mike Smith, Josh Moreland, Robin Greene Watts and Bill Kiser will prioritize paving for next paving season. It is intended that this Board will work on the paving until all streets are paved. At that time the Board will dissolve. The first meeting is scheduled for 7:30 on August 28.
- Work is continuing on the updating of Town Ordinances.
- Dave Willis, a Master Gardener, has suggested that we as a Town consider a Community Garden for next growing season. This will be further studied.
- Next work session will be the 4<sup>th</sup> Monday (August 28) at 6:00 p.m. in Town Council Chambers. If any Council Members cannot be present please call for information so that you will be up to date on issues covered.
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**Administrator's Report –**

**WATER LEAKS**

- 3 leaks in July
- Per Rick Davis, we estimated at 14.33% total UNACCOUNTED loss (25 million gallons) for FY 2017. Does not include water leaks, and PSC wants us to always be under 15%. If we go over 15%, we lose grant eligibility. Last year was 11%; highest was around 18%

**2017 STREET PAVING**

- Complete and satisfactory. Only issues were lack of preparedness with risers and flagging on Whippoorwill.

**ROUTE 28 STORM DRAIN**

- Complete – Spoke with Gary Mullins on Friday; he contracted Ronnie at DOH about paving area. Will follow up Monday 08/07

**WATER DEPT. TRUCK GRANT**

- Truck will be funded at 55% - City required to pay 45%. Funding distribution forms mailed back on Saturday. Waiting for confirmation from USDA

**WORK SESSIONS (BEVERLY)**

- Will be held every fourth Monday, at 6:00 pm, come rain or shine. Council members should make every effort to be there, and if they are unable to be there, are responsible for obtaining the information covered at the session.

**Executive Session:** Motion by Councilman Duncan, second by Councilman McKenery to enter Executive Session for legal reason. Motion carried.

**Back in Regular Session:**

**Motion after the Executive Session**

- Motion by John Duncan to approve the termination of the Maintenance Supervisor Employee based on his physical inability to perform the position and authorize the Town Administrator to review the needs of the Maintenance Supervisor position and report back to Council. Second by Duncan Hott. Motion carried.

**Motion to Adjourn** by Councilman McKenery, second by Councilman Hott. Motion carried.

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Mayor, Beverly C. Kaedle

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Recorder, Richard T. Shanholtzer