

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
JULY 3, 2017

Mayor Keadle called to order the regular City of Romney Council Meeting July 3, 2017, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: absent
Recorder Shanholtzer: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Municipal Attorney Moreland: present	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: present	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of June 5, 2017, and Special Council meetings on June 19 and 21, 2017, by Councilman Duncan, second by Councilman Smith. Motion carried.
- **Comments from Guests:** **Lisa Hileman**, a High Street resident, spoke to Council about the wellbeing of the community and the quality of the City staff and employees.
Ken Maiers, a Water Department employee, addressed Council asking for reconsideration of the “across the board” pay increase for City employees for fiscal year 2017-2018.
- **Communications:** (Copy of all communications available for review in the Business Office)
 - Potomac Valley Transit Authority Annual Report was received.
- **Committee Reports:**
Ordinance and Finance: David Allen and Adam McKenery – No Report
Sanitation and Water: John Duncan and Gary Smith – No Report
Streets, Sidewalks and Buildings: Duncan Hott and Carl Laitenberger – No Report
Municipal Attorney: Cathe Moreland – Issue for Executive Session
Parks and Recreation: Dennis Morris – No Report
Police Department: June Activity Report received
Romney Police Board: Mayor Keadle – Since only been in office 3 days, no report
Romney Historic Landmarks – Carol Shaw, President – Ms. Shaw stated as a result of the revitalization of this Commission, they will meet monthly. The “brown bag” lunch program with a local guest speaker will begin July 13 at noon in Council Chambers. This will be a reminiscing of Romney’s history. The public is invited to attend.
- **Building Permits:** Reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Duncan to approve payment of bills based on availability of funds with second by Councilman McKenery. Motion carried.
- **Overtime Report:** Reviewed

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- **Old Business:**

- **Motion:** To approve a 2% across the board pay increase for all City employees and then set up merit based pay for ensuing years. Motion by Councilman Hott, second by Councilman McKenery. Motion carried.
- **Motion:** To authorize additional funding by the City of Romney, at 100% of any additional costs incurred by adding 6 parking spaces to the block between High Street and Marsham Street, in conjunction with the Transportation Alternatives Grant Sidewalk Replacement Project. Awaiting final estimates. Current estimates range from \$10,000 to \$43,000. Motion by Councilman Duncan, second by Councilman Smith. Motion carried.
- **Motion:** To authorize Administrator to request bids for paving Cornwell Drive in 2017 paving season. There was no motion. Issue ended.

- **New Business:**

- **Resolution:** The Romney City Council and Governing Body as fiduciary agent for Romney ON Trac Program; and as related to the USDA Rural Business and Cooperative Services Grant Agreement: No. 01-983037469 does hereby authorize FINAL payment, request No. 8 in the amount of \$2,950.36.

Motion by Councilman McKenery, second by Councilman Hott. Motioned carried.

- **Resolution:** Authorization for Jessica Szabo, Administrator, to execute the proposed service agreement between Payment Service Network and the City of Romney, as related to implementation of on-line payment processing for any payment collected by the City. Such payments included, but are not limited to, utility bills, Police Department

tickets and fines, security deposits, and miscellaneous payments, such as building permits and business licenses.

Motion by Councilman Duncan, second by Councilman McKenery. Motion carried.

- **Resolution:** To authorize the following payments as related to the City of Romney Water Tank Project.

- R. G. Smith Co., Inc. \$14,449.02

Motion by Councilman McKenery, second by Councilman Hott. Motion carried.

- **Resolution:** To authorize Revision No. 1 of the General Fund Budget for FY 2018, required by the West Virginia State Auditor's Office, to adjust balances to reflect the actual amount as of June 30, 2017.

Motion by Councilman McKenery, second by Councilman Duncan. Motion carried.

- **Resolution:** To authorize Revision No. 1 of the Coal Severance Budget for FY 2018, required by the West Virginia State Auditor's Office, to adjust balances to reflect the actual amount as of June 30, 2017.

Motion by Councilman Hott, second by Councilman Duncan. Motion carried.

- **Motion:** To approve request from Eric Brickner, 433 W. Main Street, to install an outdoor fireplace.

Motion by Councilman Duncan, second by Councilman Hott. Motion carried.

10. Mayor and City Administrator Comments:

Mayor's Report –

Just completed my first day actually in City Hall; the day was interesting and busy—
looking forward to days ahead.

Administrator's Report –

- Water leaks on Central Avenue, South High Street, Wirgman Hill and Elk Place.
- Paving will begin on July 10
- Storm drain project on North High Street to begin next week
- Work done on altitude valve at Westvaco Water Tank
- Whippoorwill debris cleaned out of ditch today, awaiting DEP report
- Insurance company reversed their denial on water claims on Whippoorwill Drive, awaiting bills from homeowners

Motion: To request bids for riprap stone to be placed in ditch along a section of Whippoorwill Drive.

Motion by Councilman Duncan, second by Councilman McKenery. Motion carried.

Executive Session: Motion by Councilman Duncan, second by Councilman McKenery to enter Executive Session for legal reason. Motion carried.

Back in Regular Session:

Let the record show no action was taken during Executive Session.

Motion to Adjourn by Councilman McKenery, second by Councilman Duncan. Motion carried.

Mayor, Beverly C. Keadle

Recorder, Richard T. Shanholtzer