

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
JUNE 5, 2017

Mayor Hileman called to order the regular City of Romney Council Meeting June 5, 2017, at 7:00 p.m. and led the group in the Pledge of Allegiance followed with prayer by Councilman Gary Smith.

Roll Call:

Mayor Hileman: present	Councilman Allen: present
Recorder Keadle: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Chief Lambert - present	Councilman Hott: present
Municipal Attorney Moreland: absent	Councilwoman Roberts: present
City Clerk/Treasurer Betty Colebank: present	Councilman Smith: present

Mayor Hileman declared there to be a quorum.

- **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of May 1, 2017, by Councilman Duncan, second by Councilwoman Roberts. Motion carried.
- **Comments from Guests:** **Russell Conrad**, a South Hills resident, spoke to Council about Cornwell Drive paving. The condition of the street is affecting six residences. Also, he requested that South Antigo Place be made one way in a northward direction.

**Jim King**, also a South Hills resident, projected that the income from the User fee, the Annual Service fee and the 1% sales tax that combined would amount to approximately \$290,000 annually. With that, the City should consider bond financing for ten (10) years and pave all streets next year. Mayor Hileman suggested separating the two issues, one being the Cornwell Drive issue and the larger issue to be considered by the Streets Committee. Mayor Hileman said we did obtain a bid for Cornwell Drive for this year but it was not placed on the paving schedule; and that the issue is to do it this year or next, depending on the decision of Council. City Administrator said Council has not approved the additional \$19,000.00 needed to pave Cornwell. Councilman Duncan suggested a review of budget to see funds available to do additional paving. Mayor said the issue will be tabled until next meeting to determine the funds available to do additional paving. Streets committee will check with DOH traffic engineer to consider reversing South Antigo Place.

- **Communications:** (Copy of all communications available for review in the Business Office)

- **Committee Reports:**  
Ordinance and Finance: David Allen and Adam McKenery – No Report

Sanitation and Water: John Duncan and Gary Smith – No Report

Streets, Sidewalks and Buildings: Duncan Hott and Jennifer Porter-Roberts – Marathon House has been removed, grass planted and Pittsnogle paid. The new sidewalk and curb at Seven-Eleven is complete. Consider moving the bus shelter on Birch Lane to be near Seven –Eleven. A thank you will be sent to Seven-Eleven for their cooperation in the sidewalk replacement.

Municipal Attorney: Cathe Moreland –No Report

Parks and Recreation: Dennis Morris – The pool is open. Attendance is good on warm days. New steps at the pool all labor donated by a Keyser firm.

Police Department: Chief Lambert – Presented May Activity Report; Carol Shaw reported parking meters not properly working.

Romney Police Board: Mayor Hileman – Advertising this week for part time police officer who will start early in July. Councilman Duncan stated that this item was agreed

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
JUNE 5, 2017

to be in the budget, but hiring not approved by Council. This will be on the Agenda for next month.

Romney Historic Landmarks – Carol Shaw, President – Second meeting will be on Thursday at 9:00 a.m. New reports and ideas expected. One member deceased, Bill Parker that creates a vacancy.

- **Building Permits:** Reviewed.
- **Consolidated Checking Report:** Payment of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Duncan to approve payment of bills based on availability of funds with second by Councilman McKenery. Motion carried.
- **Overtime Report:** Reviewed
- **Old Business:**
- **New Business:**
- **Resolution:** To authorize final payment of approximately \$7589.33 to the City's Line of Credit at FNB Bank, to be paid out of General Fund.

Motion by Councilwoman Roberts, second by Councilman Duncan. Motion carried.

- **Resolution:** To authorize Betty Colebank, City Clerk, to revise General Fund Budget for FY 2017, Budget Revision number 3.  
Motion by Councilman Duncan, second by Councilman McKenery. Motion carried.
- **Resolution:** To approve offer of full time employment to Noah Fout for the position of Laborer for the City of Romney Public Works Department.  
Motion by Councilman Duncan, second by Councilman Hott. Motion carried.
- **Motion:** To approve preliminary design for 2014 Transportation Alternative Sidewalk Replacement Project to include eight parking spaces on the North Side of Route 50 on Main Street, between Marsham Street and High Street. See ATT #1.  
Motion by Councilman Hott, second by Councilman Duncan. Motion carried.
- **Motion:** To approve minutes from Romney Historic Landmark Commission meeting held on October 28, 2016. See ATT #2.  
Motion by Councilwoman Roberts, second by Councilman Smith. Motion carried.
- **Motion:** to approve minutes from Romney Historic Landmark Commission meeting held on April 19, 2017. See ATT #3.  
Motion by Councilman McKenery, second by Councilwoman Roberts. Motion carried.
- **Motion:** To approve replacement of Storm Water Culvert along Route 28 between Sioux Lane and Armstrong Street. Estimate provided by Just in Time Excavating dated May 5, 2017, in the amount of \$8382.00 for replacement of 350 feet of 15 inch storm water culvert. WV Department of Highways has agreed to provide materials (350 feet of Storm water culvert and stone) as well as additional manpower needed during construction for traffic control. See ATT #4.  
Motion by Councilman Allen, second by Councilwoman Roberts. Motion carried.
- **Motion:** To approve request for Jocelyn Hartman of 102 West Marathon Place for raising chickens. This approval is for a three (3) year period, to be reviewed and

renewed or not at the end of three (3) years. This approval is for no more than ten (10) chickens, no roosters. See ATT #5.

Motion by Councilman Allen, second by Councilwoman Roberts. Motion carried with two descending votes.

**10. Mayor and City Administrator Comments:**

**Mayor's Report –**

1. This past weekend Confederate Memorial Weekend was celebrated. Friday with the luminaries, Saturday the celebration at Indian Mound and Pisgah Cemeteries. Iron cross of honor was installed for Confederate soldier and recognized Union soldiers buried at Indian Mound.
2. Memorial Day was celebrated at Celebration Park.

**Administrator's Report –**

- One water leak.
- Rain water down Whippoorwill Drive caused problems. DEP will give us a report on possible solutions.
- Waste water review by DEP went well.
- Sink hole on Lockwood residence on Birch Lane – another storm drain issue – possible sleeving or re-routing necessary.
- Nearly all employees received CPR certification.

Councilman Hott suggested signs at the entrances to Romney be considered.

Dot Calvert pointed out the number of street lights that are out.

Jennifer Porter-Roberts was thanked for serving on Council.

**Motion to Adjourn** by Councilwoman Roberts, second by Councilman Smith. Motion carried.

---

Mayor, Daniel O. Hileman

---

Recorder, Beverly C. Keadle