

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
NOVEMBER 6, 2017

Mayor Keadle called to order the regular City of Romney Council Meeting November 6, 2017 at 7:00 p.m. and led the group in the Pledge of Allegiance followed by invocation by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: present
Recorder Shanholtzer: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Municipal Attorney Moreland: present	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: present	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared all present.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of October 2, 2017, as corrected, by Councilman Smith seconded by Councilman Hott. Motion carried.
2. **Comments from Guest:** Charles C. Hall, (waived his right to have his Counsel present) spoke to Council about his disappointment in the settlement of the Saville v. Town of Romney, and further that he also disagreed with the Town's transfer of burial sites to the Indian Mound Cemetery. His lawyer will seek to stop this transfer. He asked that Council repudiate the decision to sell. Lisa Hileman, spoke to Council about AHEC and Freedom's Run of Shepherdstown which generates funds which are granted to communities for recreational areas. Daniel and Lisa Hileman had requested \$5000.00 in January of this year for gravel for the walking trail. These grants will be announced later this year. Carol Shaw, stated that the Romney Historic Landmarks Commission was unaware of the details of the litigation of the Indian Mound Cemetery property and that the Commission stands ready to work with the Hampshire County Landmarks Commission to preserve and protect the historic sites in our Town even if they are outside the city boundaries. Evelyn Baker spoke about the Cemetery also. She is concerned about deeding to Mr. Saville, there is not enough property for everyone. She does not want to disrupt the area because of one person.
3. **Communications:** All communication is available for review in the Town Office
4. **Committee Reports:**
  - a. Ordinance and Finance: David Allen and Adam McKenery- No Report
  - b. Sanitation and Water: John Duncan and Gary Smith – No Report
  - c. Streets, Sidewalks and Buildings: Duncan Hott and Carl Laitenberger – No Report
  - d. Paving Board: Duncan Hott – The Board will continue to prioritize all the streets in Town and then will announce the list. He also thanked Bill Kiser for walking all the streets, so far designated, measuring each street.
  - e. Municipal Attorney: Cathy Moreland – Need for executive session. Notice received from Libor about a law suit. She reminded Council (in regard to Saville v. Town of Romney) that they authorized her to extend an offer to Mr. Saville, at that meeting she asked each Councilman if he were in agreement, and all agreed. She made the offer, Mr. Saville accepted, we entered an agreed order, and it has been signed. It is not something that you can reverse. What you are being asked to do tonight in the Motion is to ratify that you authorized Counsel to extend the offer.
  - f. Parks and Recreation: Dennis Morris- Adam McKenery spoke for the Parks and Rec Board. The pool is now closed for the season and the Town has transferred funds to cover the current deficit.
  - g. Police Board: Mayor Keadle suggested Council review the September and October Activity Report as presented. The Police Board met on October 25. The Overtime report for September was reviewed. The new rifle inserts have arrived and the new patches have been mailed. The Board decided to go ahead with the purchase of body cams for each officer if we have not received word from the grant proposal by November 1. The cost will be approximately \$300-\$400.00 per officer.
  - h. Refresh, Restart Romney: Teresa Dillon – No Report

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
NOVEMBER 6, 2017

5. **Building Reports: October list** reviewed.
  
6. **Consolidated Checking Report:** Payments of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman McKenery to approve payment of bills based on availability of funds, seconded by Councilman Smith. Motion carried.
  
7. **Overtime Report:** Reviewed. This represents the lowest overtime report in 6 months.
  
8. **Old Business:**
  - a. Ordinance: Fireworks Ordinance, first and second reading. (The Town attorney revised the Fireworks Ordinance as approved on the first and second reading in October; therefore, we begin again.) Motion by Councilman Hott, second by Councilman Allen to approve the first reading as revised. Motion carried. Motion by Councilman Duncan, second by Councilman McKenery to approve second reading as revised. Motion carried. Third reading will be at the next meeting.
  - b. Motion: To ratify direction given on September 11, 2017, by the Romney Town Council, to the attorney for the Town of Romney, Cathe L. Moreland, to extend an offer in civil Action No. 16-C-70 to Royce B. Saville, the terms of which are as follows:
    - i. The Town will convey two (2) burial sites of Mr. Saville's choice, by quit claim deed, for the sum of \$1000.00
    - ii. The Town will donate, by quit claim deed, the remaining land to the Indian Mound Cemetery Board, with no restrictions.Motion by Councilman Duncan, second by Councilman McKenery. Vote tabled until after executive session.
  - c. Motion: To approve pay increase of \$1.50 per hour for Maintenance Department employee, having successfully completed probationary period, effective October 1, 2017. Motion by Councilman Hott, second by Councilman Duncan. Motion carried.
  
9. **New Business:**
  - a. **Resolution:** To approve FY 2018 Budget Revision No. 3. (see attached). Motion to approve by Councilman Duncan, seconded by Councilman McKenery. Motion carried.
  - b. **Motion:** To authorize the Mayor and Administrator, in agreement, to make donations to the Town of Romney Parks and Rec Commission, from the General Fund, as needed, but not to exceed a total of \$4500.00. Motion by Councilman Allen, second by Councilman Smith. Motion carried.

On October 16, 2017, and electronic motion to make a deposit in the amount of \$1289.02 to the Swimming Pool Account from the General Fund Contribution Account in order to cover the automatic withdrawal of the mortgage payment. Motion by John Duncan, second by Gary Smith. Roll call vote: John Duncan - yes, Gary Smith – yes, McKenery – yes, Carl Laitenberger – yes, Duncan Hott – yes, David Allen – yes. A check was then written and given to Dennis Morris to be deposited in the Swimming Pool Account.

On October 30, 2017, at the working session, council approved the transfer of \$1407.00 from the General Fund Contribution Account to the Swimming Pool Account to cover the payment of federal withholding (Form 941) for the 3<sup>rd</sup> quarter. A check was then written for that amount and given to Dennis Morris to be deposited in the Swimming Pool Account.

CITY OF ROMNEY  
ROMNEY, WEST VIRGINIA  
NOVEMBER 6, 2017

**10. Mayor's Report:**

- a. White Cane Day was observed on Monday, October 16 by the WVSB with a walk to Town Hall and then down Main Street.
- b. Kenneth Rogers reported that the Lions Club approved the sign for the middle of Rt 28 at the intersection of Birch Lane. The sign was delivered to the Town Office and the Maintenance Department will install.
- c. Christmas Lighting Ceremony at the WVSDB will be on Monday, December 4.
- d. The Mayor attended a special meeting of the Region 8 Planning and Development Council on Thursday, November 2, in Petersburg. The meeting was called to meet with the new WV Secretary of Commerce, H. Woody Thrasher to discuss the proposed combining of Region 8 and Region 9. Region 8 consists of 5 counties – Hampshire, Hardy, Grant, Mineral and Pendleton. Region 9 is Morgan, Berkeley and Jefferson. The group was unanimous in its belief that combining two regions with such different demographics would not be in the best interest of those of us in Region 8.
- e. Veterans Day observance will be at the American Legion on Friday, November 10 with a dinner for all vets beginning at 5:00 with a social hour and 6:00 for dinner. The dinner is free to all vets. On Saturday, November 11, 2017, at 11:00 a.m. a commemorative ceremony will be held at the American Legion Law. All are invited to attend.

**11. Administrator's Report:**

- a. 2 Water Leaks
  - i. Goldsborough Avenue behind 501 West Main
  - ii. 478 Elk Place
- b. Chlorine Safety Training
  - i. October 25 – Safety Equipment Repair Training – C. I. Thornberg
  - ii. TBD – Employee Training – Romney Fire Department Chief G. T. Parsons will assist.
- c. New Hires: Offers have been made; will announce when all candidates have been notified.
  - i. Public Works Coordinator
  - ii. OIT - WWTP
- d. SEMS – Kickoff meeting on October 17. Have started identifying asset types and assets, adding them to spreadsheet for upload into software. Hope to have majority of data collected and uploaded by mid-December.

**12. Executive Sessions:** Motion to go into executive session for legal reasons by Councilman Hott, seconded by Councilman Allen. Motion carried.

**13. Back in Regular Session:** Let the record show no action was taken in Executive Session.

Motion to ratify (see "b." under Old Business) roll call vote as follows:

McKenery	yes
Hott	yes
Duncan	yes
Allen	no
Laitenberger	yes
Smith	yes

Motion carried.

**14. Adjournment:** Motion by Councilman Hott, seconded by Councilman McKenery. Motion carried.