

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
OCTOBER 2, 2017

Mayor Keadle called to order the regular City of Romney Council Meeting October 2, 2017 at 7:00 p.m. and led the group in the Pledge of Allegiance followed by invocation by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: present
Recorder Shanholtzer: present	Councilman McKenery: absent
City Administrator Szabo: present	Councilman Duncan: absent
Municipal Attorney Moreland: absent	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: present	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of September 11, 2017, as corrected, and motion is accept the Romney Historic Landmarks Commission minutes of August 10, 2107, by Councilman Allen seconded by Councilman Smith. Motion carried.
2. **Comments from Guest:** No guests.
3. **Communications:**
 - a. Letter from GFWC regarding Indian Mound Cemetery Garden (see Mayor's Report).
4. **Committee Reports:**
 - a. Ordinance and Finance: David Allen and Adam McKenery- No Report
 - b. Sanitation and Water: John Duncan and Gary Smith
 - i. Councilman Smith made a visit to the Sanitation Department. All is well.
 - c. Streets, Sidewalks and Buildings: Duncan Hott and Carl Laitenberger
 - i. 3 unlicensed vehicles had been removed from town. One on Rosemary Lane. One on Marsham Street. One on Birch Lane.
 - ii. Councilman Hott reported out of town owner of unsightly property on Sioux Lane will be contacted.
 - d. Municipal Attorney: Cathy Moreland- No Report.
 - e. Parks and Recreation: Dennis Morris- No Report.
 - f. Police Department: Chief James Lambert
 - i. September Activity Report was not available for review.
 - g. Romney Historic Landmarks: Carol Shaw
 - i. Historic Landmark Commission has met.
 - ii. Romney on the Menu continues with good response.
 - iii. There will be a special meeting of the Historic Landmark Commission on October 6 about fencing.
 - h. Planning and Zoning: Richard Kiser
 - i. More study needs to go into the zoning approval process with Planning and Zoning and Historic Landmarks Commission.
 - i. Refresh, Restart Romney: Teresa Dillon
 - i. There were 23 participants in the Sidewalk Yard Sale on Saturday, September 30. All responses have been positive.
 - j. Police Board: Beverly Keadle, Mayor
 - i. Plans to make the one-way street, Marsham Street from Rt 50 to Rosemary, more visible to drivers
 - ii. Status of body cams and the cage for the Chief's vehicle. Still have not heard from the grant proposal, but hopeful that it will be approved
 - iii. Rifle Proof inserts for vests ordered. One has arrived and is in use
 - iv. New patches for the uniforms have been approved by the Police Board, the prototype has not been received, but the design has been made. This done in an attempt to make the job of the officers' safer.

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5. **Building Reports:** Reviewed.
6. **Consolidated Checking Report:** Payments of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Allen to approve payment of bills based on availability of funds, seconded by Councilman Smith. Motion carried.
7. **Overtime Report:** Reviewed.
8. **Old Business:** None.
9. **New Business:**
 - a. Ordinance: Fireworks Ordinance First and Second Reading. Motion by Councilman Hott, seconded by Councilman Allen. Mayor Keadle requested a voice vote. All Councilmen present voted for. Motion carried.
 - b. Resolution: To approve FY 2018 Budget Revision No. 2. Councilmen reviewed. Motion to approve by Councilman Hott, seconded by Councilman Allen. Mayor Keadle requested a voice vote. All Councilman presented voted for. Motion carried.
 - c. Resolution: To support the West Virginia Municipal League and the *Roads to Prosperity* Initiative. No motion made. Issue Dead.
 - d. Resolution: To approve the following actions to be taken regarding the paid parking meters.
 - i. Eliminate 1/3 of existing meters, based on revenue generation.
 - ii. Utilize meters and parts from meters that have been removed to repair meters that are in poor condition.
 - iii. Eliminate two (2) parking meters on S. High Street in front of Taggart Hall, and add "Visitors Only" sign.Motion tabled until following meeting.
 - e. Motion: To approve repair of ditch on Whippoorwill Drive with the placement of rip rap from the intersection of Woodland Way to the mail boxes near the upper holding pond, and the installation of two (2) dams to slow the water flow.
 - i. Dams will be constructed and installed by Justin Time Excavating at cost of \$10,000 each.
 - ii. Rip rap be purchased and delivered to Water Plant by Allegheny Aggregates and transferred to job site as needed. Maintenance Department will place rip rap after dams are installed. Cost of rip rap, including fuel and delivery charges, is \$5,000.00 for nine (9) tandem loads.Motion by Councilman Allen, seconded by Councilman Smith. Motion carried.
10. **Mayor's Report:**
 - a. The local Women's Club has asked that the Town assist with the "Indian Mound Cemetery Garden" on West Main Street. They asked that the Town allow Maintenance Crew to cut, remove, and dispose of several trees and shrubs in the garden. They asked if there may be any grant funding to help maintain and preserve this community garden.
 - b. Door hangers were placed on Goldsborough Avenue notifying residents that beginning today, October 2, 2017, that no parking on the sidewalks will be enforced.
 - c. Pricing to come for replacement of water line on Goldsborough Avenue (see Administrator's Report).
11. **Administrator's Report:**
 - a. 3 Water Leaks
 - i. Harmison Lane
 - ii. Wirgman Hill
 - iii. Cemetary Road
 - b. The first estimate for Goldsborough Water Line Replacement is \$82,000.00
 - c. Software Upgrades
 - i. CSSI- Demo scheduled for October 4 at 11:00 am
 - ii. InCode- Demo scheduled for October 12 at 9:00 am
 - iii. Jayhawks- not yet scheduled
 - d. Employee Handbook update is still ongoing review. Last update in 1996.

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12. **Executive Sessions:** motion to go into executive session for legal and personnel reasons by Councilman Hott, seconded by Councilman Smith. Motion carried.
13. **Back in Regular Session:** Let the record show a motion to increase the salary of a Town Employee, due to the end of his 90 day probationary period, by Councilman Hott, seconded by Councilman Allen. Motion carried.
14. **Adjournment:** Motion by Councilman Allen, seconded by Councilman Laitenberger. Motion carried.

Beverly C. Keadle, Mayor

Richard T. Shanholtzer, Recorder