

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 4, 2016

Mayor Keadle called to order the regular City of Romney Council Meeting December 4, 2017 at 7:00 p.m. and led the group in the Pledge of Allegiance followed by invocation by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: present
Recorder Shanholtzer: present	Councilman McKenery: present
City Administrator Szabo: present	Councilman Duncan: present
Municipal Attorney Moreland: present	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: absent	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of November 6, 2017, by Councilman Duncan seconded by Councilman Smith. Motion carried.
2. **Comments from Guest: No guests were on the agenda for the month of December.**
3. **Communications:** All communication is available for review in the Town Office.
4. **Committee Reports:**
 - a. Streets, Sidewalks and Buildings: Councilman Hott, Called Potomac Edison concerning lighting on Sioux Lane. A representative from PE to get back with us. Reported that a tree limb was down and leaning against an electric wire at the corner of Center Avenue and Everett Place.
 - b. Paving Board: Councilman Hott – The Paving Board met on November 27, 2017 and will meet again on December 18, 2017 to prioritize the streets to be paved.
 - c. Municipal Attorney: Cathy Moreland – No report.
 - d. Refresh, Restart Romney: Teresa Dillon – No Report.
 - e. Police Board: The Police Board met on November 27, 2017. The Board discussed the body cams that have been ordered for each officer—they should arrive in about 10 days. Still no response from the Grant proposal to fund both cams and the “cage” for the Chief’s car. The Board authorized the purchase of **Narcan** to be carried in each police vehicle for the protection of the officer.
 - f. Parks & Recreation: No meeting in December due to the holidays.
 - g. Ordinance and Finance: Councilman Allen and Councilman McKenery. No report.
 - h. Sanitation and Water: Councilman Smith made a visit to both the Sanitation and Water Departments. It appears that all is well.
 - i. Romney Historic Landmarks: Carol Shaw- No report.
 - j. Planning & Zoning: Richard Kizer—Getting to know staff everything is going well. Maintenance crew doing very well. Long range planning for the future and work for grants.
5. **Overtime Reports:** November report reviewed.
6. **Consolidated Checking Report:** Payments of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Duncan to approve payment of bills based on availability of funds seconded by Councilman McKenery.
7. **Building Permits:** November report reviewed.
8. **Old Business:**
 - a. Fireworks Ordinance: Tabled until January meeting. (See Mayor’s report)
9. **New Business:**
 - a. Motion: To approve free parking from 12/1/2017 to 12/31/2017. Motion by Councilman McKenery, seconded by Councilman Hott. Motion carried.

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- b. Motion: To approve free parking from Monday beginning Thanksgiving week through December 31st on an annual basis. Motion by Councilman Smith, seconded by Councilman McKenery. Motion carried.
- c. Motion: To approve the inclusion of upgrade accounting software into the Rannell's Acres Sewer improvement project. Initial costs for the software are estimated at \$75,112.00, with a recurring annual fee of \$20,262.00. Motion by Councilman McKenery, seconded by Councilman Duncan

10. Mayor's Report:

- a. We have established a fee for copies requested from the Town Records/Minutes. This is meant for those who examine any of the records and desire to make copies. That fee will be \$1.00 per page.
- b. The Fireworks Ordinance is being re-written to make sure that it is precise in word and interpretation. It will be for review at the next working session and then to be voted upon at the January Council Meeting.
- c. The flags—99 of them—have been placed along Route 50. The Business and Profession Organization paid for these and hope to add more in the future. The American Legion graciously allowed their placement holes to be used. An example of the Town, the BPO and the American Legion working for the betterment of the Town.
- d. The effort to continue with Region 8 Planning and Development Council as it is now ongoing. A conference call among members and administration was held on November 28 to again voice the opposition to changing the regional boundaries. Both Region 8 and Region 9 want to remain separate and apart as they are now.
- e. To clarify an article at in the Hampshire in mid-November quoting Charles Hall saying that the Town Police turned away the State Police in the investigation of the vandalized monument in Indian Mound Cemetery is not true. The real truth is that the call went out to the Town Chief of Police (was in Morgantown for a ball game), then to the Sheriff's Department (all Deputies were participating in a training session), then to the WV State Police and the officer on duty said that he was the only officer on duty in the entire county that morning and he was busy with other calls including a domestic violence call.
- f. The large old sign in front of Town Hall was removed so that It can be replaced with a sign that designates the Town Office complete with address. Many people comment on how difficult it is to find our office. The letters "TOWN HALL" have been received and will be placed over the front door.

11. Administrator's Report:

- a. New hires started in mid-November and are settling in well.
- b. SEMS (Asset Management)- continuing to gather asset data. Hope to begin integration in 2 to 4 weeks.
- c. Planning & Zoning- interest in adopting a Building Code ordinance.
- d. Municipal Code Complaint Form- provides paper trail for incoming complaints from residents.
- e. Thanks to Kaitlyn Hartman for her artwork on the windows at the corner of Main & High Streets. Also, thanks to Mike Rinker and the Bank of Romney for providing the windows. The Town plans to complete more paintings in the next two weeks.

12. Public Works Coordinator Report:

- a. Water leaks- 2 leaks. One on Leonard Street and one on Valley Street.
- b. Whippoorwill Drive ditch project was completed without issue and is currently under budget.

13. Adjournment: Motion by Councilman McKenery, seconded by Councilman Smith.
Motion carried.