

CITY OF ROMNEY
ROMNEY, WEST VIRGINIA
JANUARY 8, 2018

Mayor Keadle called to order the regular City of Romney Council Meeting January 8, 2018 at 7:00 p.m. and led the group in the Pledge of Allegiance followed by invocation by Councilman Gary Smith.

Roll Call:

Mayor Keadle: present	Councilman Allen: present
Recorder Shanholtzer: present	Councilman McKenery: absent
City Administrator Szabo: present	Councilman Duncan: present
Municipal Attorney Moreland: present	Councilman Hott: present
City Clerk/Treasurer Betty Colebank: absent	Councilman Laitenberger: present
	Councilman Smith: present

Mayor Keadle declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of December 4, 2017 , by Councilman Smith seconded by Councilman Duncan. Motion carried.
2. **Comments from Guest: No guests were on the agenda for the month of January 2018.**
3. **Communications:** All communication is available for review in the Town Office.
4. **Committee Reports:**
 - a. **Streets, Sidewalks and Buildings:** Councilman Hott- Still waiting to hear from Potomac Edison concerning lighting on Sioux Lane. Will make call to follow up on this request with PE. Potomac Valley Transit will be moving the two bus shelters to 7-11 and the America Legion.
 - b. **Paving Board:** Councilman Hott- The paving board met on December 18, 2017 and prioritized streets to be paved. This was done but has not been made public.
 - c. **Municipal Attorney:** Cathy Moreland – Discussed Charles C. Hall v. City of Romney etals, 14-2017 -C-108. (see old business)
 - d. **Refresh, Restart Romney:** Dot Calvert – Informed us that new spring flags will arrive in the spring. Due to the weather they have been unable to remove Christmas flags.
 - e. **Police Board:** The chief of police displayed the new body cams. They discussed adding a part-time officers to help reduce overtime.
 - f. **Parks & Recreation:** No Report
 - g. **Ordinance and Finance:** Councilman Allen and Councilman McKenery. No report.
 - h. **Sanitation and Water:** Councilman Smith- Recognized the staff for doing a good job.
 - i. **Romney Historic Landmarks:** Carol Shaw- No report.
 - j. **Planning & Zoning:** No Report.
5. **Overtime Reports:** December report reviewed.
6. **Consolidated Checking Report:** Payments of Bills (a complete copy of all invoices and vendor report information available for review in the Business Office). Motion by Councilman Hott to approve payment of bills based on availability of funds seconded by Councilman Duncan. Motion carried
7. **Building Permits:** December report reviewed.
8. **Old Business:**
 - a. **Ordinance: Fireworks Ordinance.** There was a reading in full with a motion by Councilman Smith and seconded by Councilman Hott for a second reading. Following the second reading, Councilman Allen moved to approve the firework ordinance, with a second by Councilman Smith.
 - b. **Charles C. Hall v. City of Romney etals, 14-2017-C-108.** Cathe Moreland, the Town’s Legal Counsel, informed the Council that she must file a response to the amended complaint filed by Charles C. Hall. The amended complaint added Indian Mound Cemetery to the list of defendants. After a discussion, Council Duncan moved to direct Ms. Moreland to respond that the Town would be willing to sell the two burial spaces for

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\$999.00 and would not be willing to transfer any remaining interest to the Town may have to Indian Mound Cemetery. This was seconded by Councilman Hott. A full vote was requested by Mayor Keadle, with the following results:

- i. Councilman Hott- yes
- ii. Councilman Duncan- yes
- iii. Councilman Allen- no
- iv. Councilman Laitenberger- yes
- v. Councilman Smith- yes

9. **New Business:**

- a. **Ordinance:** Increase Water Rates. Motion by Councilman Hott, seconded by Councilman Allen. Motion carried.
- b. **Resolution:** In-House Budget Revision No. 1- Town of Romney 2017-2018 General Fund Budget. Motion by Councilman Allen, seconded by Councilman Hott. Motion carried.
- c. **Resolution:** Sanitary Sewer Improvements Engineering Service Agreement – Thrasher Engineering. Motion by Councilman Duncan, seconded by Councilman Hott. Motion carried.
- d. **Resolution:** Change Order No. 3 – Stop Light & Daskel Hill Water Storage Tank Improvement Project. Motion by Councilman Allen, seconded by Councilman Smith. Motion carried.
- e. **Resolution:** Signing authority – USDA Community Facilities Guaranteed Loan Program – Excavator / Trailer. Motion by Councilman Hott, seconded by Councilman Allen. Motion carried.
- f. **Resolution:** Employee Handbook addendum – Legal Holiday. Motion by councilman Smith, seconded by councilman Duncan. Motion carried.
- g. **Motion:** Board / Committee Appointments. Motion by Councilman, seconded by councilman Duncan. Motion carried.
- h. **Motion:** Paid Parking / Parking Meters. Tabled till next council meeting.

10. **Mayor's Report:**

- a. The flags- 99 of them- have been placed along Route 50. The Business and Profession Organization paid for these and hope to add more in the future. The American Legion graciously allowed their placement holes to be used. An example of the Town, the BPO and the American Legion working together for the betterment of the Town. Some have been removed and the remainder will be removed as weather permits- to be stored until next year.
- b. The Town received noticed on December 22 that EAHEC (Eastern Area Health Education Center) voted on November 13 to fun the Town of Romney's request for improvements to the current walking trail located at the old railroad depot for an amended amount with a few stipulations:
 - i. Freedom's run will award up to \$2,500.00 for crush gravel and signage for the trail with wording similar to "Sponsored by Freedom's Run," signage design/draft would need to be sent to our office for prior approval. The award amount of up to \$2,500.00 would be reimbursed to the Town of Romney based on invoices submitted to our organization, showing cost incurred.
 - ii. If the Town of Romney is not interested in adding signage to the project with "Sponsored by..." wording, Freedom's Run will award up to \$1,000.00 for crushed gravel only. The award amount of up to \$1,000 would be reimbursed to the Town of Romney based on invoices submitted by our organization, showing costs incurred.
- c. Update on the "Street Scape" project on the north side of Main Street- District 5 has supplied us with a letter approving the parking on the block between Marsham Street and High Street. The project manager is still hopeful that construction will begin this 2018 construction season. Jessica is continuing to follow up with DOH on this project and the projects for the south side of Route 50.
- d. Multiple frozen meters this past week, due to weather. Our crew has been out servicing all calls. Pro-active plans are being made to try to avoid this happening next winter.
- e. The Town Election will be held on Tuesday, June 12, 2018. Three Council seats will be filled at that time. The first day to file is today, January 8, 2018, and the last day to file is January 27, 2018. Filing forms may be picked up at the Business Office in the Town Office Building. Any filing form postmarked by midnight January 27, 2018 will be accepted.

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11. Administrator's Report:

- a. December Water Leaks
 - i. Charles & Leonard Streets
 - ii. Charlevoix
- b. SEMS Integration – continuing to gather data for integration
- c. Met with Dan Ferrell and Steve Buchanan from Thrasher Engineering: they are looking into necessary system-upgrades for water and storm sewer.
- d. Will be starting a meter replacement project to begin in early spring.

- 12. Adjournment:** Motion by Councilman Hott, seconded by Councilman Duncan. Motion carried.

Beverly C. Keadle, Mayor

Richard T. Shanholtzer, Recorder