

P.S.C. W. Va. No. 16
Canceling P.S.C. W. Va. No. 15

CITY OF ROMNEY, a municipal corporation

OF

ROMNEY, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING
SEWERAGE AND SEWAGE DISPOSAL SERVICE

at Romney and vicinity, Hampshire County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION
of
WEST VIRGINIA

Issued August 3, 2018

Effective for service rendered on or after July 20,
2018, except as otherwise provided herein

Adopted by City Council
on June 4, 2018.

ORDS Romney 18B

Issued by CITY OF ROMNEY, a municipal corporation

By Bunny Keener
Mayor
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PHASE IAPPLICABILITY

Applicable in the entire territory or area served.

AVAILABILITY OF SERVICE

Available for residential, commercial and industrial (except unusual industrial waste) customers.

(I) RATES (Based upon metered volume of water supplied)

First 50,000 gallons used per month	\$16.22 per 1,000 gallons
Over 50,000 gallons used per month	\$12.10 per 1,000 gallons

(N) Resale Rate \$ 7.58 per 1,000 gallons

(I) MINIMUM BILL

The minimum charge shall be \$32.44 per month

(O)

(N) MULTIPLE OCCUPANCY

For a multiple occupancy building, the Town shall charge a minimum monthly charge for each unit at the multiple occupancy building. The minimum monthly charge for each unit shall apply notwithstanding the fact the unit be unoccupied.

DELAYED PAYMENT PENALTY

The above tariff is net. On all current usage billings not paid in full within 20 days, a 10% charge will be added to the net current amount unpaid. This delayed payment is not interest and is only to be collected once for each bill where it is appropriate.

TAP FEE

(1) Typical 4 inch = \$1,000.00

(C) (2) To determine charges for any non-typical or larger than 4 inch tap, the cost/plus method will be used to determine an appropriate charge. The Tap Fee will be determined by the Town and the requesting party.

- (I) Indicates increase
- (N) Indicates new
- (O) Indicates omission
- (C) Indicates change in text

PHASE I (Continued)

TAP FEE (Continued)

(3) A typical tap shall be one whereas:

- (a) The sewage shall flow by gravity from the customer's premises or boundary to the City's collection main.
- (b) may be accomplished by road-cut excavating and not require road-boring or jacking.
- (c) shall not exceed 50 foot in length from the customer's point of service to the main connection.

2% EXCISE TAX

An excise tax in the amount of 2% is imposed on the consumer, user, or purchaser within the corporate limits of the Town of Romney, of public utility services. Such tax shall be computed on the basis of 2% of the gross amount of each periodic statement rendered and shall be included as a part of the monthly bill to the consumer.

APPLICATION FOR SEWER SERVICE

In accordance with West Virginia Public Service Commission Rules and Regulations, all applicants desiring sewer service will be required to make written application and pay a security deposit at the Town of Romney Municipal Office.

(C) CUSTOMER DEPOSITS

Not to exceed two-twelfths (2/12) of the average annual usage of the customer's specific customer class for sewer service, or \$50.00, whichever is greater.

(C) PROPERTY OWNER/TENANT

When applying for service, a tenant must provide the property owner's name and address of the premises to be served.

(C) Indicates change in text

PHASE I (Continued)

(C) TERMINATION OF WATER SERVICE FOR NON-PAYMENT OF SEWER SERVICE

Whenever any sewer rates, fees or charges for services or facilities furnished remain unpaid past the latest pay date, the user of such services and facilities provided shall be delinquent. If any bill is determined to be delinquent in accordance with the Public Service Commission of West Virginia's rules and regulations, water service to the customer may be disconnected. Water service is to be disconnected in accordance with the Public Service Commission of West Virginia's rules and regulations. Water service will not be restored until all delinquent amounts and service fees have been paid in full in accordance with the applicable rules and regulations of the Public Service Commission of West Virginia.

(C) COLLECTION PROCEDURES

Customers may pay their bill using check, money order, cash, certified check and credit card. Customers mail pay by mail, pay in person at the FNB Bank, Bank of Romney, or at the municipal office, or through the use of the deposit/drop-box at the municipal office.

(N) EFT, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on electronic funds transfer, credit card or drop box payments equal to the actual charges from the financial institution.

(C,I) RETURNED CHECK FEE

A service charge equal to the actual bank fee assessed to the utility up to a maximum of \$30.00 will be imposed upon any customer whose check for payment of charges is returned by their bank due to insufficient funds.

(C) RECONNECT & DISCONNECT FEE

A charge of \$70.00 will be applied for any reconnection and disconnection of service.

LEAK ADJUSTMENTS

\$2.72 per 1,000 gallons is to be used when a bill reflects unusual water consumption which can be attributed to eligible leakage on a customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

- (C) Indicates change in text
- (N) Indicates new
- (I) Indicates increase

PHASE I (Continued)

(C) EQUIPMENT TAMPERING

Damaging or otherwise tampering with the Town of Romney's sewerage system, which includes, but is not limited to, all piping and meters used and useful in providing sewer service and all appurtenances thereof, is prohibited under the West Virginia Code. Violators shall be subject to potential termination of service, fines and penalties not to exceed \$2,000.00, in addition to the replacement cost, inclusive of material and labor, for damages equipment.

(C) Indicates change in text

PHASE I (Continued)SURCHARGE FORMULA TO BE APPLIED WHERE SURFACE DRAINAGE IS CONNECTED TO THE UTILITY'S SANITARY SYSTEM

Whenever the Utility has discovered that a customer's roof drain, downspouts, storm sewer, or other similar facilities conducting surface water have been connected to the Utility's sewer system, and such customer has failed to take appropriate action, within thirty (30) days of receipt of a demand by the Utility in accordance with the Rules and Regulations of the Public Service Commission to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0006233 \times C$$

- S = The surcharge in dollars
 A = The area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
 R = The measured monthly rainfall, in inches
 .0006233 = A conversion factor to change inches of rain x square feet of surface to thousands of gallons of water
 C = The Utility's approved rate per thousand gallons of metered water usage.

The Utility shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or other surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

PHASE I (Continued)SURCHARGE TO BE APPLIED IN THE CASE OF USERS PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- C_i = charge to unusual users per year
 V_o = average unit cost of transport and treatment chargeable to volume, in dollars per gallon
 V_i = volume of wastewater from unusual users in gallons per year
 B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound
 B_i = weight of BOD from unusual users, in pounds per year
 S_o = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound
 S_i = weight of total solids from unusual users in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made at the owner's expense. Waste containing materials which, in the judgment of the Utility, should not be introduced into the sewer system, need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge thereof, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the Utility records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covered the past fiscal year will be made for payment by each unusual user, or refund given by the Utility, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

SUPPLEMENT No. 1 to P.S.C. W. Va. No. 16

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2018, except as otherwise provided herein

Adopted by City Council
on June 4, 2018.

Issued by CITY OF ROMNEY, a municipal corporation

By Bobby Keader

Mayor
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PHASE II

APPLICABILITY

Applicable in the entire territory or area served.

AVAILABILITY OF SERVICE

Available for residential, commercial and industrial (except unusual industrial waste) customers.

RATES (Based upon metered volume of water supplied)

(I)	First 50,000 gallons used per month	\$17.69 per 1,000 gallons
(I)	Over 50,000 gallons used per month	\$13.20 per 1,000 gallons
	Resale Rate	\$ 7.58 per 1,000 gallons

(I) MINIMUM BILL

The minimum charge shall be \$35.38 per month

(N) The minimum charge applies to all users including multiple occupancies.

MULTIPLE OCCUPANCY

For a multiple occupancy building, the Town shall charge a minimum monthly charge for each unit at the multiple occupancy building. The minimum monthly charge for each unit shall apply notwithstanding the fact the unit be unoccupied.

DELAYED PAYMENT PENALTY

The above tariff is net. On all current usage billings not paid in full within 20 days, a 10% charge will be added to the net current amount unpaid. This delayed payment is not interest and is only to be collected once for each bill where it is appropriate.

TAP FEE

(1) Typical 4 inch = \$1,000.00

(2) To determine charges for any non-typical or larger than 4 inch tap, the cost/plus method will be used to determine an appropriate charge. The Tap Fee will be determined by the Town and the requesting party.

(I) Indicates increase

(N) Indicates new

Adopted by City Council on June 4, 2018 to become effective 12 months after the effective date of Phase I, which is July 20, 2018.

PHASE II (Continued)

TAP FEE (Continued)

(3) A typical tap shall be one whereas:

- (a) The sewage shall flow by gravity from the customer's premises or boundary to the City's collection main.
- (b) may be accomplished by road-cut excavating and not require road-boring or jacking.
- (c) shall not exceed 50 foot in length from the customer's point of service to the main connection.

2% EXCISE TAX

An excise tax in the amount of 2% is imposed on the consumer, user, or purchaser within the corporate limits of the Town of Romney, of public utility services. Such tax shall be computed on the basis of 2% of the gross amount of each periodic statement rendered and shall be included as a part of the monthly bill to the consumer.

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CUSTOMER DEPOSITS

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PROPERTY OWNER/TENANT

When applying for service, a tenant must provide the property owner's name and address of the premises to be served.

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PHASE II (Continued)TERMINATION OF WATER SERVICE FOR NON-PAYMENT OF SEWER SERVICE

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COLLECTION PROCEDURES

Customers may pay their bill using check, money order, cash, certified check and credit card. Customers may pay by mail, pay in person at the FNB Bank, Bank of Romney, or at the municipal office, or through the use of the deposit/drop-box at the municipal office.

EFT, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on electronic funds transfer, credit card or drop box payments equal to the actual charges from the financial institution.

(D) RETURNED CHECK FEE

A service charge equal to the actual bank fee assessed to the utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by their bank due to insufficient funds.

RECONNECT & DISCONNECT FEE

A charge of \$70.00 will be applied for any reconnection and disconnection of service.

LEAK ADJUSTMENTS

\$2.72 per 1,000 gallons is to be used when a bill reflects unusual water consumption which can be attributed to eligible leakage on a customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

(D) Indicates decrease

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PHASE II (Continued)

EQUIPMENT TAMPERING

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Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

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 V_i = volume of wastewater from unusual users in gallons per year
 B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound
 B_i = weight of BOD from unusual users, in pounds per year
 S_o = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound
 S_i = weight of total solids from unusual users in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made at the owner's expense. Waste containing materials which, in the judgment of the Utility, should not be introduced into the sewer system, need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge thereof, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the Utility records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covered the past fiscal year will be made for payment by each unusual user, or refund given by the Utility, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

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