

TOWN OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 3, 2018

Mayor Keadle called to order the regular Town of Romney Council Meeting, December 3, 2018 at 7:00 p.m. and Councilman Smith led the group in prayer followed by the Pledge of Allegiance.

Roll Call:

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| Mayor Keadle: present | Councilwoman O'Brien: present |
| Recorder Shanholtzer: present | Councilman McKenery: present |
| City Administrator Szabo: absent | Councilman Duncan: present |
| Clerk/Treasure Betty Colebank: present | Councilman Hott: absent |
| | Councilman Laitenberger: present |
| Public Works Coor. Richard Kiser: present | Councilman Smith: present |

Mayor Keadle declared there to be a quorum.

1. **Previous Minutes:** Motion to approve minutes of the Regular Council meeting of November 5, 2018, by Councilman Smith, seconded by Councilman Laitenberger. Motion carried.
2. **Comments from Guest:** No guests were on the Agenda for December 3, 2018.
3. **Communications:** All communications are available for review in the Town Office.
4. **Committee Reports:**
 - a. **Ordinance and Finance:** Adam McKenery and Paula O'Brien. No report.
 - b. **Sanitation and Water:** John Duncan and Gary Smith. Councilman Smith stated he will be making a visit to the above Departments.
 - c. **Streets, Sidewalks and Buildings:** Duncan Hott and Carl Laitenberger. No report.
 - d. **Police Department:** November 2018 Activity Report in packet for your review.
 - e. **Romney Historic Landmarks:** Carol Shaw. No report
 - f. **Refresh, Restart Romney:** Councilman McKenery stated that Teresa Dillon, President of Refresh, Restart Romney, received acknowledgement of her efforts to revitalize downtown area. She was presented a "Spirit of Giving" award at the reception sponsored by The Hampshire County Community Foundation on Friday, November 30, 2018.
 - g. **Parks and Recreation:** Adam McKenery. No report.
 - h. **Romney Historic Landmarks:** Carol Shaw, President No report.
 - i. **Animal Care and Control Board:** Stacie Land. No report.
5. **Building Permits:** November 2018 report reviewed.
6. **Interconnector Report:** November 2018 report reviewed.
7. **Overtime Report:** November 2018 report reviewed.

TOWN OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 3, 2018

8. **Police Board:** Mayor Keadle

The Police Board met on Monday, November 25, 2018.

Old Business:

1. Merit-based pay will be discussed at a Special Meeting of the Police Board on Monday, December 10, 2018 at 9:00 a.m.
2. The Police Department participated in Romney Trick or Treat for Halloween on October 31. Over 200 children received bags and candy.
3. The new police vehicle to be purchased with the help of grant funds has encountered a production delay. To deal with that uncertainty, the Police Board approved the purchase of a 2018 Dodge Charger from the City of Ronceverte in the amount of \$2,300.00. The Town mechanic has examined the vehicle and has found it to be in good condition.

New Business:

- 1 Motion by Doug York and seconded by Dennis Morris to purchase the additional equipment needed for the newly purchased police vehicle (used radar, Narcan, Wi-Fi and a rifle). Motion carried.
- 2 The Chief will check into striping for the vehicle and the other vehicles and signage to be placed at the entrances to Town reminding folks that cell phones use while driving is illegal.

Next meeting scheduled for Tuesday, January 2, 2019 at 9:00 a.m.

9. **Consolidated Checking Account:** November 2018 report reviewed. Payment of Bills/Vendor Report (a complete copy of all invoices and vendor report information available for review in the business office.) Motion by Councilwoman O'Brien to approve payment of bills based on availability of funds. Seconded by Councilman McKenery. Motion carried.

10. **Old Business:**

Ordinance; Private Fire Protection. Now Therefore, the Romney Town Council has the authority to adopt Rates, Rules and Regulations for Furnishing Water at Romney and vicinity, Hampshire County, West Virginia.

Private Fire Protection

Permanent fire protection apparatus, including hydrants and sprinkler connections, owned and maintained by an entity other than the Town of The Romney may be connected to the Water Distribution System where comparable. Those connections are to be used only for fire protection and in extinguishing fires, except as otherwise expressly authorized by the Town's ordinances or by Romney Town Council. All private Fire Protection connections are to be made only by prior express written notification to the Town of Romney Business Office. Private fire connection shall be assessed and pay an annual fee based on the size of the connection to the Water Distribution System, as follow:

TOWN OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 3, 2018

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| 4-inch service line with hydrants, sprinklers, and/or hose connections | \$180.00 |
| 6-inch service line with hydrants, sprinklers, and/or hose connections | \$200.00 |
| 8-inch service line with hydrants, sprinklers, and /or hose connections | \$220.00 |
| 10-inch service line with hydrants, sprinklers, and/or hose connections | \$240.00 |
| 12-inch service line with hydrants, sprinklers, and/or hose connection | \$260.00 |

This ordinance shall become effective on the date of passage and adoption. The third reading of this ordinance having been moved by Councilman McKenery, and duly seconded by Councilman Duncan. Motion carried.

11. New Business:

Resolution: Now Therefore Be It Resolved, that the Romney Town Council and Governing Body does hereby authorize Jessica Szabo, Town Administrator, to place an advertisement for employment of a part-time, per diem Office Assistant with a starting wage of \$10.00 per hour. The position is not eligible for any benefits such as PTO (Paid Time Off), insurance and retirement.

The adoption of this foregoing resolution having been moved by Councilwoman O'Brien, and duly seconded by Councilman Laitenberger. Motion carried.

Resolution: Authorization for Cathe L. Moreland, local counsel for the Rannells Acres Sewer Improvement Project (Project). To initiate suit in eminent domain in the Circuit Court of Hampshire County, West Virginia to acquire any rights of way, easements injunctions and to resolve any other rights or property issues as required by the Project in the event any rights of way, easements and other property issues not voluntarily agreed to and conveyed by the owner. The adoption of the foregoing resolution having been moved by Councilman Duncan, and duly seconded by Councilwoman O'Brien. Motion carried.

12. Mayor's Report:

- A. The "Two Hour Free Parking" Pilot Program continues to receive positive response. The Pilot period will run through February 28, 2019. Everyone should remember that 2-hour means just that, to avoid a ticket you must move before the 2-hour limit has expired. Placing coins in the meter will not purchase more time.
- B. The next Romney on the Menu will be Friday, January 18 at the BOR Community Building. The program will be announced at a later date.
- C. The Town continues to encourage property owners and residents to clean up unsightly property and to rid the Town of unregistered vehicles. Property owners should be aware that when grass is cut it is to be cut so that the clippings land on the property owner and not in the street. Leaves are not to be swept into the street. Trash should not be allowed to accumulate. Snow should be removed from walkways.

TOWN OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 3, 2018

- D. The latest communication on the Streetscape Project for the north side of Main Street from Endler Avenue to High Street is that we have a new project manager. Now we start at the beginning again. I have been promised that I will have some news on or before December 10, 2018.
- E. FEMA update, all data has been submitted. Now we wait for the notice that our projects have been accepted.
- F. The Rannells Acres Sewer Project is nearing the time for construction bids. Another Status Conference Call is scheduled for tomorrow, December 4 at 3:00 p.m. We are trying to get all signatures to the easements required.
- G. Interviews for the Capital Improvement Projects for both Water and Sewer distribution have been held. Thrasher Engineering was chosen to proceed with the projects. Notices have been issued by publication for accountant, attorney and PSC attorney for these projects. These professionals will be notified if chosen. Thrasher Engineering will aid in obtaining funding.
- H. We are pursuing information for the purchase and funding of radio read water meters for the town. This information should be forthcoming in the next few days and decisions will be made as to how to proceed.
- I. We are still working on the State Barn Project. At this point the Superintendent of the WVSD&B must prepare an inventory to be presented to the Preservation Division of State Culture and History. Once that is submitted and Preservation responds to the Superintendent, then he will submit his recommendation to the State Board of Education for their consideration. In the mean time, we are asking for individuals to indicate their support by signing this appeal.
- J. The Christmas lights were put in place in November. The 22 flower baskets downtown have been filled with seasonal greenery and decorations.
- K. The new First Energy Manager of External Affairs visited the Town Office last week. He is very willing to talk to the Town about any issue that we may choose. I spoke with him about the lighting at the new street scape, possibly more decorative lighting.

TOWN OF ROMNEY
ROMNEY, WEST VIRGINIA
DECEMBER 3, 2018

13. Administrator's Report:

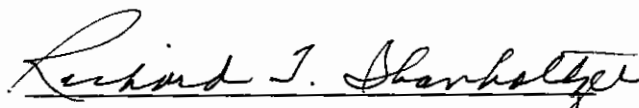
1. No report due to illness.

14. Public Works Coordinator Report:

1. November Water leaks = Two (2) – Potomac Ave. 11/2/18, Valley Street 11/30/18.
2. Plowed snow on the 15th for about 13 hours with good results. Cleaned up corners at intersections and sidewalk crossings the next day.
3. Hung Christmas light decorations on November 7th.
4. Completed our asphalt patching around town for the season before the asphalt plant closed on November 14th.

15. Adjournment: Motion by Councilman McKenery. Seconded by Councilman Laitenberger. Motion carried.


Beverly C. Keadle, Mayor


Richard T. Shanholtzer, Recorder

